

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

August 28, 2017

Board of Education Conference Room
20 School Avenue

MINUTES

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Hadley, Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Ucci, Mr. Sullivan

Absent: Mr. Troise

Also Present: Mrs. Bartlett, Superintendent
Mrs. Muscara, Business Administrator/Board Secretary

Mrs. Mitchell moved and Mr. Barisciano seconded the motion to go into closed session at 6:32 p.m.

PUBLIC COMMENTS - None

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on August 28, 2017 to discuss personnel items.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 6:55 p.m.

PRESENTATIONS None

SUPERINTENDENT’S REPORT

- School Walkthroughs were successful. Positive feedback was received from parents and students.
- New Teacher Orientation went well. Administrators were thanked for all their efforts along with the PTA who provided lunch.
- The Board of Education members, neighboring Superintendents and stakeholders were thanked for taking part in meetings that took place over the past 7 days.
- HIB- no reports since the last board meeting.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- SEHBP rate increase for 2018 expects to be in the 13+% range. The district budgeted a 15% increase.
- Transportation-Resolutions are on the agenda for Jointure Agreements with HPRHS. The cost is higher than anticipated due to unexpected special education needs and the cost of the in-ground fuel tank installed. In order to assist with the unexpected increases, Non-public Transportation Aid may be appropriated and there may be a revision to the expenses used for the additional State Aid that the State will be providing.
- Projects:
 - ESIP -Old boiler was capped and will be removed. The CHP at the Middle School should be completed by the end of September. Some rebates have been received.
 - Expansion Tanks still need to be removed and installed at the Middle School which needs to be coordinated with the CHP and Boiler removal.
 - Frank J. Smith Walkway Project is 99% complete. Waiting for the final pavers to be installed.
 - Catch Basins- One repair is needed at Central School and possibly 3 repairs are needed at the Middle School.

COMMITTEE REPORTS

Personnel - Ms. Pfund-Olsen stated the committee met and reviewed all personnel items on the agenda.

Education/Technology - Ms. Pfund-Olsen stated the committee reviewed the 16-17 district goals, 17-18 district goals with the main focus being on curriculum, communication and the whole child. Other items discussed were the opening of school, new teacher orientation and that additional meetings will be set up for planning purposes. Ms. Pfund-Olsen stated she attended the NJSBA training on Social Media and will share the information for all teachers.

Finance – None

Policy/Public Relations – None

Buildings and Grounds/Transportation - Ms. Muscara stated a meeting will be set up shortly to review 18-19 budget projects.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary’s Office.

Minutes – Item 1

Personnel – Items 1 through 49

Education – Items 1 through 15

Policy – Items 1 through 15

Finance – Items 1 through 29

Buildings & Grounds – Item 1

Transportation – Items 1 through 8

Mrs. Mitchell moved and Mr. Hadley seconded the motion to move all items as a consent agenda

Discussion-Mr. Sullivan stated the score of 78 was impressive for Education Item # 1 in regards to the 2016-2017 School Self-Assessment with Character Education as audited evidence. The pool of tuition reimbursements for teachers was also reviewed.

Roll call vote all yes, except Mr. Hadley and Mr. Barisciano abstained on Minutes Item #1.

MINUTES

1. Approve minutes of the July 17, 2017, Regular Meeting. (Doc. M-1)

PERSONNEL

1. Accept a letter of resignation from Michelle Kleinbaum, Grade 3 Teacher, Central Elementary School, effective October 3, 2017, or earlier if a replacement can be hired. (Doc. P-1)
2. Accept a letter of resignation from Cynthia Pappa, Part Time School Psychologist, Frank J. Smith Elementary School, effective August 1, 2017. (Doc. P-2)
3. Accept a letter of resignation from Samantha Sorrentino, Grade 8 Math Teacher, East Hanover Middle School, effective September 1, 2017. (Doc. P-3)
4. Accept a letter of resignation from Kelly Shadwell, Teacher of the Deaf, effective August 18, 2017. (Doc. P-4)
5. Accept a letter of resignation from Laurette Barstow, PT BSI Teacher, East Hanover Middle School, in order to accept Grade 8 Math Teacher position, effective September 1, 2017. (Doc. P-5)
6. Approve the release of Heather Brook from the position of Speech Therapist, effective September 1, 2017.
7. Accept a letter of resignation from Dina Marinos, Cafeteria/Playground Aide, Central Elementary School, effective September 1, 2017. (Doc. P-6)
8. Approve the appointment of Laurette Barstow to the position of Grade 8 Math Teacher, East Hanover Middle School, at an annual salary of \$67,960 MA Step 12 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018. (Doc. P-7)
9. Approve the appointment of Susan Glover to the position of Part Time BSI Math Teacher, East Hanover Middle School, at an annual salary of \$44,040, 75% of Step 1 of the 2017-2018 MA Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-8)
10. Approve the appointment of Lisa Hatala to the position of Part Time Speech Therapist, Frank J. Smith Elementary School, at an annual salary of \$37,068, MA+30 Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-9)
11. Approve the appointment of Esther Canela to the position of Preschool-Grade 5 Spanish Teacher, Frank J. Smith and Central Elementary School, at an annual salary of \$58,720, MA Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-10)
12. Approve the appointment of Daniela Petruzzella to the position of Grade 6-8 Italian Teacher, East Hanover Middle School, at an annual salary of \$66,235, MA+15 Step 9 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending release from previous district and NJ Department of Education criminal history/background check approval. (Doc. P-11)
13. Approve the appointment of Alexis Zammataro to the position of Grade 3 Teacher, Central Elementary School, at an annual salary of \$54,895, BA Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-12)

14. Approve the appointment of Laura Giasone-Gottlieb to the position of Part Time ELA Resource Teacher (15 hours/week) at Frank J. Smith Elementary School, at an annual salary of \$25,249.60, MA Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-13)
15. Approve the appointment of Jennifer DiMaiolo to the position of Grade 7 Special Education Teacher, East Hanover Middle School, at an annual salary of \$54,895, BA Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-14)
16. Approve the appointment of Jenna Bucco to the position of Part Time School Psychologist, Frank J. Smith Elementary School, at an annual salary of \$35,214.60, MA+30 Step 1 of the 2017-2018 Teacher's Salary Guide, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-15)
17. Approve the appointment of Karen Barrasso to the position of Preschool-Grade 2 Library Media Specialist Leave Replacement teacher, Frank J. Smith Elementary School, from September 5, 2017, through October 13, 2017, at a per diem rate of \$274.48, BA Step 1 of the 2017-2018 Teacher's Salary Guide.
18. Approve the appointment of Lori Tartaglia to the position of Preschool-Grade 2 Library Media Specialist Leave Replacement teacher, Frank J. Smith Elementary School, from October 16, 2017, through December 22, 2017, at a per diem rate of \$274.48, BA Step 1 of the 2017-2018 Teacher's Salary Guide.
19. Approve Christopher Crowley as Grade 8 English Language Arts Leave Replacement Teacher, East Hanover Middle School, from September 5, 2017, through December 22, 2017, at a per diem rate of \$274.48, BA Step 1 of the 2017-2018 Teacher's Salary Guide. (Doc. P-16)
20. Approve the appointment of Kimberly Kampe as Grade 3 Leave Replacement Teacher, Central Elementary School, from September 5, 2017, through October 27, 2017, at a per diem rate of \$308.90, MA+30 Step 1 of the 2017-2018 Teacher's Salary Guide, pending NJ State Certification and NJ Department of Education criminal history/background check approval. (Doc. P-17)
21. Approve to revise the 2017-2018 hours for Instructional Aide Lisa Krueger from 17.5 hours to 26 hours and 15 minutes per week with an annual salary of \$19,650.30.
22. Approve to revise the 2017-2018 hours for Instructional Aide Maria Maenza from 27.5 hours to 28 hours per week at an annual salary of \$20,942.64.
23. Approve the appointment of Robin Bielski to the position of Part Time Instructional Aide at Frank J. Smith Elementary School at an annual salary of \$13,188.50, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-18)
24. Approve the appointment of Mary Ann Bifulco to the position of Part Time Kindergarten Aide at Frank J. Smith Elementary School at an annual salary of \$9,200.81, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-19)
25. Approve the appointment of Jillienne Cumming to the position of Part Time Kindergarten Aide at Frank J. Smith Elementary School at an annual salary of \$9,200.81, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-20)
26. Approve the appointment of Mary Scott Parra to the position of Part Time Kindergarten Aide at Frank J. Smith Elementary School at an annual salary of \$9,200.81, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-21)
27. Approve the appointment of Mary Ann Bifulco to the position of Part Time Cafeteria Aide at Frank J. Smith Elementary School at an annual salary of \$2,516.96, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval.
28. Approve the appointment of Jillienne Cumming to the position of Part Time Cafeteria Aide at Frank J. Smith Elementary School at an annual salary of \$2,516.96, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval.

29. Approve the appointment of Mary Scott Parra to the position of Part Time Cafeteria Aide at Frank J. Smith Elementary School at an annual salary of \$2,516.96, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval.
30. Approve the appointment of Bridget Gesualdo to the position of Part Time Cafeteria Aide at Central Elementary School at an annual salary of \$7,581.20, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval.
31. Ratify/ Approve the following secretaries to work 10 days from July 1, 2017, through August 31, 2017:
 - Sheila Macaluso
 - Joanne Russo
 - Victoria Satriano
32. Ratify/ Approve Nancy Napolitano, School Nurse, East Hanover Middle School, to review sport physicals and immunizations for up to two days, at the per diem rate of \$332.55.
33. Ratify/ Approve Chad Perrelli as a substitute bus aide for the extended school year from July 5, 2017 through August 8, 2017.
34. Approve Kathryn Guenther, Guidance Counselor, Central Elementary School, to advance on the 2017-2018 Teacher’s Salary Guide from MA Step 7 to MA+15 Step 7, effective September 1, 2017.
35. Approve the appointment of Marlene DeLargy to the position of Girls’ Soccer Coach, East Hanover Middle School, for the 2017-2018 school year at a stipend of \$3,504.50.
36. Approve the appointment of the following individuals as district substitutes for the 2016-2017 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Aubrey Amend	Substitute Teacher & Substitute Instructional Aide
Shurkriya Aybek	Substitute Teacher & Substitute Instructional Aide
Maryann Bifulco	Substitute Teacher & Substitute Instructional Aide
Melody Bjorklund	Substitute Teacher
Anna Clancy	Substitute Instructional Aide
Richard Blake	Substitute Teacher & Substitute Instructional Aide
Alexandria Garruto	Substitute Teacher & Substitute Instructional Aide
Emily Gibbons	Substitute Teacher & Substitute Instructional Aide
Frank Granato	Substitute Teacher & Substitute Instructional Aide
Katherine Granger	Substitute Teacher & Substitute Instructional Aide
Kimberly Idrobo	Substitute Teacher, Instructional Aide & Cafeteria Aide
Renee Kachnowski	Substitute Teacher & Substitute Instructional Aide
Justin Kemp	Substitute Teacher & Substitute Instructional Aide
Sarah Levy	Substitute Teacher & Substitute Instructional Aide
Dina Marinos	Substitute Cafeteria Aide
Janet Martin	Substitute Cafeteria Aide & Substitute Bus Aide
Alexandra Lombardi	Substitute Teacher & Substitute Instructional Aide
Kaitlin Schurig	Substitute Teacher & Substitute Instructional Aide
Erika Ungar	Substitute Teacher & Substitute Instructional Aide
Becky Yousaitis	Substitute Teacher & Substitute Instructional Aide
37. Approve Danielle Gilroy as Assistant Supervisor in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at a salary of \$20.00 per hour, including training, effective September 1, 2017, through June 30, 2018.

38. Approve the following individuals as Site Leaders in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018:

Employee	Hourly Salary
Caitlyn Bardi	\$16.50
Danielle Butler	\$16.50
Brittany Giordano	\$15.00
Kimberlee Rose	\$15.75
Carli Snyder	\$16.50

39. Approve the following individuals as Leaders in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018:

Employee	Hourly Salary
Dana Cursi	\$12.00
Anthony D'Aries	\$11.50
Christina D'Aries	\$12.00
Brianna Funicelli	\$11.50
Alexandra Keenan	\$11.50
Alexandra Lombardi	\$12.00
Brooke Merrell	\$11.00
Francesca Petracco	\$12.00
Natalie Ricca	\$11.50
Caitlyn Tseng	\$12.00

40. Approve the following individual as Leaders in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018, pending criminal history/background check approval:

Employee	Hourly Salary
Jillian Sakin	\$11.00
Lindsay Paris	\$11.00

41. Approve the appointment of the following individuals as Junior Assistants in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018.

Employee	Hourly Salary
Joseph Moschella	\$9.00
Devin Sambogna	\$9.50

42. Approve the appointment of the following individuals as EHTASCC Nurses in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, including training, effective September 1, 2017, through June 30, 2018.

Employee	Hourly Salary
Melody Bjorklund	\$32.00
Norma Brzozowski	\$32.00
Anita Livesey	\$32.00
Nancy Napolitano	\$32.00

43. Approve the appointment of the following individuals as EHTASCC Substitute Nurses in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries per hour, including training, effective September 1, 2017, through June 30, 2018.

Employee	Hourly Salary
Lauren Ficara	\$32.00
Linda Zuckerman	\$32.00

44. Approve the following individuals as Counselors/HIB Specialists in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary School, subject to enrollment, at a salary of \$30.00 per hour, effective September 1, 2017, through June 30, 2018.

Employee	Hourly Salary
Rebecca Freides	\$32.00
Gillian George	\$32.00
Laura Gorcica	\$32.00
Kathryn Guenther	\$32.00

45. Approve the appointment of the following individuals as Substitutes in the EHTASCC School Year Programs at Frank J. Smith and Central Elementary School, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018:

Employee	Hourly Salary
Marco Capurso	\$11.00
Nicholas Celli	\$11.00
Patrick Colligan	\$11.00
Stephanie Dominguez	\$11.00
Angela Feoli	\$11.00
Meredith Franco	\$11.00
Jessica Gatti	\$11.00
Francesca Gibbons	\$11.00
Patricia Gilroy	\$11.00
Courtney Giordano	\$11.00
Michael Kiray	\$11.00
Erica Lawler	\$11.00
Anna Lazur	\$11.00
Kathryn Lazur	\$11.00
Kobe Lee	\$11.00
Megan Lee	\$11.00
Kelly Malkinski	\$11.00
Markie Mariano	\$11.00
Jenna McCarthy	\$11.00
Juliana Menniti	\$11.00
Rachel Newburg	\$11.00
Matthew Pateiro	\$11.00
Daniel Pitts	\$11.00
Matthew Pitts	\$11.00
Rianna Quoigue	\$11.00
Kaitlyn Tierney	\$11.00
Jay Victor	\$11.00
Janice Wang	\$11.00
Kendra Wulf	\$11.00
Brenna Zarra	\$11.00

- 46. Approve the appointment of Sydney Giacalone as Junior Assistant for the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at \$9.00 per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018, pending criminal history/background check approval. (Doc. P-22)
- 47. Approve the appointment of Janet Martin as a Substitute in the EHTASCC School Year Programs at Frank J. Smith and Central Elementary School, subject to enrollment, at \$11.00 per hour, not to exceed 29 hours/week, including training, effective September 1, 2017, through June 30, 2018, pending criminal history/background check approval. (Doc. P-23)
- 48. Approve the appointment of Bridget Gesualdo to the position of Part Time Cafeteria/Playground Aide at Central Elementary School, at an annual salary of \$7,581.20, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-24)
- 49. Approve the appointment of Suzanne Macdougall to the position of Part Time Cafeteria/Playground Aide at Central Elementary School, at an annual salary of \$7,581.20, effective September 1, 2017, through June 30, 2018, pending NJ Department of Education criminal history/background check approval. (Doc. P-25)

EDUCATION

- 1. Approve the 2016-2017 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-1)
- 2. Approve the 2017-2018 District Goals and Objectives. (Doc. E-2)
- 3. Approve the 2017-2018 District Professional Development Plan. (Doc. E-3)
- 4. Approve the 2017-2018 Frank J. Smith Elementary School Professional Development Plan. (Doc. E-4)
- 5. Approve the 2017-2018 Central Elementary School Professional Development Plan. (Doc. E-5)
- 6. Approve the 2017-2018 East Hanover Middle School Professional Development Plan. (Doc. E-6)
- 7. Approve the 2017-2020 District Mentoring Plan. (Doc. E-7)
- 8. Approve the revised Grades K-8 Mathematics curricula.
- 9. Approve the revised Grades K-8 English Language Arts curricula.
- 10. Approve the revised Grades K-5 Science curricula.
- 11. Approve the revised Grades 6-8 Social Studies curricula.
- 12. Approve the following staff members to attend Leveled Literacy Intervention Systems Professional Development at the East Hanover Board of Education on September 12, 2017, and September 13, 2017:

Marie Villani
Amanda Hoving
Karen Ricciardi
Candy Crescibene
Lisa Monticello

- 13. Approve the following staff members to attend Leveled Literacy Intervention Systems Professional Development at the East Hanover Board of Education on September 14, 2017, and September 15, 2017:

Candy Crescibene
Lisa Monticello
Rosy Rinsky
Valoree DeAngelo

14. Ratify/Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Barone, Joan	Fairleigh Dickinson University	CWLT 8207 Young Adult Literature	8/28-12/11/17	4
McDermott, Jennifer	College of St. Elizabeth	EDAS 601 Leadership & Learning Communities	8/29-12/12/17	3
	College of St. Elizabeth	EDAS 603 Curriculum Theory & Practice	8/29-12/12/17	3
Peterkin, Alyssa	Kean University	School Supervision and Organizational Theory	5/22-7/16/17	3*
	Kean University	Curriculum Development and Evaluation	5/22-7/16/17	3*
	Kean University	Supervision and Evaluation of Instruction	7/5-8/29/17	3*
	Kean University	Learning, Instruction, Evaluation, and the Curricula	10/27-12/21/17	3*
Piombino, Alexis	Wilkes University	ED 610 Ethics for Educational Leaders	8/28-12/11/17	3
Rinsky, Rosy	Caldwell University	Application of Special Education Law for Students with Disabilities	8/28-12/16/17	3

*Course reimbursement not requested

15. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of July 2017:

School	Fire Drill	Security Drill Evacuation
Frank J. Smith Elementary School	7/12 & 25/2017	7/18/2017 Lockdown
Central Elementary School	7/11 & 13/2017	7/7/2017 Lockdown
East Hanover Middle School	7/25/17	7/31/2017 Lockdown

POLICY

1. Approve the second reading to revise Policy 1240 Evaluation of Superintendent, as attached. (Doc. PL-1)
2. Approve the second reading to revise Regulation 1240 Evaluation of Superintendent, as attached. (Doc. PL-2)
3. Approve the second reading to revise Policy 3221 Evaluation of Teachers, as attached. (Doc. PL-3)
4. Approve the second reading to revise Regulation 3221 Evaluation of Teachers, as attached. (Doc. PL-4)
5. Approve the second reading to revise Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators, as attached. (Doc. PL-5)
6. Approve the second reading to revise Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators, as attached. (Doc. PL-6)
7. Approve the second reading to revise Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as attached. (Doc. PL-7)
8. Approve the second reading to revise Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, as attached. (Doc. PL-8)
9. Approve the second reading to revise Policy 3224 Evaluation of Principals, Vice Principals, and Assistant Principals, as attached. (Doc. PL-9)
10. Approve the second reading to revise Regulation 3224 Evaluation of Principals, Vice Principals, and Assistant Principals, as attached. (Doc. PL-10)

11. Approve the second reading to revise Policy 3240 Professional Development for Teachers and School Leaders, as attached. (Doc. PL-11)
12. Approve the second reading to revise Regulation 3240 Professional Development for Teachers and School Leaders, as attached. (Doc. PL-12)
13. Approve the second reading to revise Policy 5610 Suspension, as attached. (Doc. PL-13)
14. Approve the second reading to revise Regulation 5610 Suspension Procedures, as attached. (Doc. PL-14)
15. Approve the second reading to revise Policy 5620 Expulsion, as attached. (Doc. PL-15)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated August 1, 2017 to August 28, 2017, for the 2017-2018 school year in the amount of \$1,197,404.34: (Doc. F-2)

General Fund	\$989,620.26
Capital Projects Fund	\$135,668.31
Enterprise Fund- EHTASCC	\$ 72,115.77

Approve the payroll disbursement for July 14, 2017, in the total amount of \$135,496.69.

Approve the payroll disbursement for July 28, 2017, in the total amount of \$195,191.02.

Approve the payroll disbursement for August 15, 2017, in the total amount of \$193,889.97.

Approve the Unemployment Compensation Fund check #2051 in the amount of \$565.50 for NJ Employers annual assessments.

Approve the Unemployment Compensation Fund check #2052 in the amount of \$3,930.65 for the quarter ending June 30, 2017.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending June 30, 2017. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of June 30, 2017, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of June 30, 2017, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
6. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending July 31, 2017. (Doc. F-4)
7. Approve the certification of the Business Administrator/Board Secretary that as of July 31, 2017, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
8. Certify that as of July 31, 2017, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
9. Approve the list of transfers dated June 30, 2017. (Doc. F-5)
10. Approve the list of transfers dated July 31, 2017. (Doc. F-6)
11. Ratify/Approve the additional transfer of funds from the General Fund to the Enterprise Fund for the Cafeteria Account, in the amount of \$1,000 to supplement the Free and Reduced Lunch Program, as part of the 2016-2017 budget.
12. Ratify/Approve the renewal agreement for online registration services with PowerSchool Group Inc. (formerly Infosnap) of San Francisco, CA for the EHTASCC Program for the 2017-2018 school year in the amount of \$15,120.00.
13. Accept the donation from Novartis of East Hanover, NJ for four (4) conference room chairs for the Superintendent's office.

- 14. Ratify/Approve Change Order # 001 for the New Sidewalk Project at the Frank J. Smith Elementary School with Samson Concrete & Masonry, LLC. to relocate the existing light post and fixture in the amount of \$7,015 to be paid from the project allowance, as attached. (Doc. F-7)
- 15. Approve Change Order # 01 for the Energy Savings Improvement Project at the East Hanover Middle School with Johnson Controls, subcontractor C. Dougherty & Co. Inc. to perform demolition and removal of existing Cleaver Brooks Boiler and Boiler stack at zero cost to the district, as attached. (Doc. F-8)
- 16. Ratify/Approve the revised purchase of classroom library books for Grades 3-5 with Heinemann of Portsmouth, NH at the cost of \$9,586.55. This resolution is voiding the original purchase for Grades K-5 included on the July 17, 2017 agenda. Proposals were requested with Heinemann providing the lowest quotes as follows:

Heinemann	\$ 9,586.55
Schoolwide, Inc.	\$17,550.00

- 17. Approve the Professional Development with Heinemann of Portsmouth, NH for training for Leveled Literacy Intervention Systems in the amount of \$17,400.00 to be funded by FY Title I funds. Heinemann is the only vendor who provides training for this system. (Doc. F-9)
- 18. Approve the lease agreement with Alarm & Communication Technologies (ACT) of Wharton, NJ for monitoring services for duress alarms at each school over five (5) years for the annual cost of \$2,844.00.
- 19. Approve the disposal of clocks at the East Hanover Middle School due to the installation of a new clock system.
- 20. Ratify/Approve the increase of Occupational Therapy services \$675.00 (7.5 hours) and Physical Therapy services \$675.00 (7.5 hours) with Caldwell Pediatric of West Caldwell, NJ during the summer of 2017 at \$90.00 per hour for a total of \$5,400.00. Occupational Therapy and Physical services were previously approved at the June 12, 2017 board meeting for \$4,050.00.
- 21. Approve the service agreement with Don't Press Send, Inc. of Rockville Centre, NY to provide three presentations to students and parents for the Week of Respect in October 2017 in the amount of \$1,750.00. (Doc. F-10)
- 22. Approve the acceptance of the award and submission of the ESSA FY18 Grant application for the 2017-2018 school year in the amount of \$158,651 as follows:

Title I	\$117,279
Title II Part A	\$ 27,433
Title III	\$ 3,939
Title IV	\$ 10,000

- 23. Approve the revised Speech/Language Services Contract with Luch Speech Services, LLC. of Randolph, NJ for the 2017-2018 school year to 600 hours at \$75.00 per hour for a total of \$45,000.00. Previously approved at the July 17, 2017 board meeting.
- 24. Approve the service agreement with Omega Man Enterprises, Inc. of Spring Hill, FL to provide a presentation to the students during the Week of Respect in October 2017 for a total of \$795.00.
- 25. Approve the Audiological Services Agreement with the Bergen County Special Services School District of Paramus, NJ for four (4) students for the 2017-2018 school year for a maximum of fifteen (15) hours as needed at a rate not to exceed \$2,820.00.
- 26. Approve the Teacher of the Deaf Service Agreement with the Bergen County Special Services School District of Paramus, NJ for student # 2018201 for the 2017-2018 school year for a maximum of two (2) sessions weekly at a rate not to exceed \$13,200.00.
- 27. Approve the Teacher of the Deaf Service Agreement with the Bergen County Special Services School District of Paramus, NJ for student # 2022008 for the 2017-2018 school year for a maximum of one (1) session weekly at a rate not to exceed \$6,600.00.

28. Approve Home Care Speech Services with J & B Therapy of Augusta, NJ to consult with the at home ABA/BCBA therapist on the use of the Dynavox device for East Hanover student # TO-1423. Services will be 2.25 hours per month for the 2017-2018 school year plus 9 ESY hours for a total of 31.5 hours at \$95.00 per hour for a total of \$2,992.50.
29. Approve the removal and disposal of outdated and unused chemicals at the East Hanover Middle School with Insurance Restoration Specialists, Inc. (IRS) of Monroe Township, NJ in the amount of \$4,706.70. Proposals were requested with IRS providing the lowest quote as follows: (Doc. F-11)

Insurance Restoration Specialists, Inc.	\$4,706.70
Veolia	No Response

BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached. (Doc. B&G-1)

TRANSPORTATION

1. Approve the Parent Transportation Agreement for East Hanover Student #TO-1903 for the school year 2017-2018, paid in the amount of \$9,502.50, based on reported attendance from the school, as per attached. (Doc. T-1)
2. Approve the Parent Transportation Agreement for East Hanover Student #TO-1720 for the school year 2017-2018, paid in the amount of \$9,502.50, based on reported attendance, as per attached. (Doc. T-2)
3. Approve the Joint Transportation Agreement with Hanover Park Regional High School District for East Hanover student #TO-1527 for school year 2017-2018 to Montgomery Academy, in the amount of \$95.55 per diem, as per attached. (Doc. T-3)
4. Approve the Joint transportation Agreement with Hanover Park Regional High School District for East Hanover student #2020045, to East Hanover Middle School for school year 2017-2018, in the amount of \$23,168.00, as per attached. (Doc. T-4)
5. Approve the Joint Transportation Agreement with Hanover Park Regional High School District for the Pre-Kindergarten routes 1, 2 & 4 for school year 2017-2018, in the amount of \$59,928.75, as per attached. (Doc. T-5)
6. Approve the Joint Transportation Agreement with Hanover Park Regional High School District for (44) district routes and (2) non-public routes for school year 2017-2018, in the amount of \$652,926.04, as per attached. (Doc. T-6)
7. Approve the Joint Transportation Agreement with Hanover Park Regional High School District for All Sports and Field Trips for the 2017-2018 school year, in the amount of \$64.00 per hour. (Doc. T-7)
8. Approve the Joint Transportation Agreement with Hanover Park Regional High School District for the BEST Program at Central Elementary School and Frank J. Smith School for the 2017-2018 school year in the amount of \$136.00 per diem, as per attached. (Doc. T-8)

OLD BUSINESS – None

NEW BUSINESS - September 11 Board Meeting date changed to September 25. October 9 Board Meeting date changed to October 18.

PUBLIC COMMENTS – None

ADJOURNMENT

Mr. Hadley moved and Mr. Barisciano seconded the motion to adjourn the meeting at 7:34 p.m.
Voice vote all yes.

Respectfully submitted,



Deborah Muscara
Business Administrator / Board Secretary

DM/cg