

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Public Meeting, 6:30 p.m.
August 24, 2020
MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLs) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Sullivan Mr. Troise

Absent: Mr. Barisciano, Mr. Filippone, Mr. Ucci

Also Present: Mrs. Bartlett, Superintendent
Mrs. Muscara, Business Administrator/Board Secretary
Staff - 3

PUBLIC COMMENTS - None

PRESENTATIONS - None

SUPERINTENDENT'S REPORT

-A special thanks was given to the Board of Education, staff and EHEA for all the support and hard work provided for the re-opening of school plans.

-Dr. Hart was acknowledged for leaving the district and starting a new position. She was thanked for her assistance in the re-opening plans.

-Mr. Tuorto was welcomed into the district as the new Supervisor of Educational Technology.

-Ms. Muscara was acknowledged for her retirement and thanked for her time spent in the district.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Combined Heat and Power Unit at the East Hanover Middle School was tested today to confirm the areas of power provided during an outage. The test was successful which will now allow for the start of the transfer switch project.

Ms. Muscara thanked the Board of Education, Administrators, BOE office staff, Maintenance, Custodians staff and students for all their support throughout her time in the district.

COMMITTEE REPORTS

Personnel - None

Education/Technology - None

Finance - None

Policy/Public Relations - None

Buildings and Grounds / Transportation-Mr. Sullivan stated the district is looking into the installation of I Wave air cleaners that moves the effectiveness of a MERV 8 filter to a MERV 13 filter. This installation would be everything that would be needed to make a room clean. ASHRAE guidelines refer to all the processes involved that the district is currently doing to keep the buildings clean and safe.

Ms. Muscara stated the district would need to replace the Middle School stage floor. The district was initially refinishing the floor, but it was determined that a new floor is desperately needed. Proposals will be requested during the year.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes - Item #1

Personnel - Items 1 through 53

Education - Items 1 through 15

Policy - Items 1 through 16

Finance - Items 1 through 25

Transportation - Items 1 and 2

Mrs. Pfund-Olsen move and Mrs. Mitchell seconded the motion to move the Minutes, Personnel, Education, Policy and Finance items as a consent agenda, all ayes.

Mrs. Pfund-Olsen moved and Mrs. Mitchell seconded the motion to TABLE Transportation items 1 & 2, all ayes.

MINUTES

1. Approve the minutes of the July 20, 2020, Regular Public Meeting. (Doc. M-1)

PERSONNEL

1. Accept a letter of resignation for retirement purposes from Eileen Rodgers, Bus Aide, effective June 30, 2020. (Doc. P-1)
2. Accept a letter of resignation from Kimberly Woodruff, Grade 1 Teacher, Frank J. Smith Elementary School, effective August 31, 2020. (Doc. P-2)
3. Accept a letter of resignation from Allison Neilan, Part-Time Instructional Aide, effective August 24, 2020, as attached. (Doc. P-3)
4. Accept a letter of resignation from Betty DeFazio, Part-Time Cafeteria Aide, Central Elementary School, effective August 24, 2020, as attached. (Doc. P-4)
5. Accept a letter of resignation from Erica Lawler, EHTASCC Counselor, effective August 24, 2020. (Doc. P-5)
6. Ratify/approve Matthew Tuorto to the position of Supervisor of Educational Technology, at an annual salary of \$92,500, prorated to \$77,083.30, effective September 1, 2020, through June 30, 2021. (Doc. P-6)
7. Approve Matthew Tuorto for two days training in August at a per diem rate of \$355.77.
8. Approve Sean Hubert to the position of Grade 7 Maternity Leave Replacement Teacher at East Hanover Middle School, at a per diem rate of \$284.55 (BA Step 1 of the 2020-2021 Teacher's Salary Guide), effective September 1, 2020, through November 20, 2020. (Doc. P-7)

9. Approve Lisa LoPinto to the position of Gr. 6-8 Italian Teacher at East Hanover Middle School, at an annual salary of \$56,910 (BA Step 1 of the 2020-2021 Teacher’s Salary Guide), effective September 1, 2020, through June 30, 2021.
10. Approve Danielle McGee to the position of Part-Time Cafeteria Aide, Central Elementary School, at an annual salary of \$8,488.90, effective September 1, 2020, through June 30, 2021. (Doc. P-8)
11. Approve Marcelina Scafidi to the position of Part-Time Cafeteria Aide, Central Elementary School, at an annual salary of \$8,488.90, effective September 1, 2020, through June 30, 2021.
12. Approve Carma Maccario as a Part-Time Cafeteria Aide, Frank J. Smith Elementary School, at an annual salary of \$5,942.23, effective September 1, 2020, through June 30, 2021.
13. Please ratify/ approve Norma Brzozowski for up to 15 hours of summer work each to be used for the collection of medical documents for students new to FJS at the current contracted rate.
14. Please ratify/ approve Vicki Satriano for up to 15 hours of summer work each to be used for the collection of medical documents for students new to FJS at the current contracted rate.
15. Approve Nancy Napolitano, School Nurse, East Hanover Middle School, for 3 hours at the rate of \$35 per hour to work on sports physicals.
16. Approve Anita Livesey, School Nurse, Central Elementary School, to provide before care services as needed at a rate of \$35/hour.
17. Approve Nancy Napolitano for nursing services at after-school activities, from September 2020, through June 2021, as needed at a rate of \$35/hour.
18. Approve all Part-time Instructional Aides as before/after school student support for students attending East Hanover Township School District extracurricular and non-academic activities at a rate of \$22.22 per hour, as needed, not to exceed a total of 29.5 total working hours per week.
19. Approve all Full-time Instructional Aides as before/after school student support for students attending East Hanover Township School District extracurricular and non-academic activities at a rate of \$22.99 per hour, as needed.
20. Approve the appointment of Kerry Quinn, Melissa Falcone, Stacie Costello and Michael Calomino to conduct substitute training four times per year with a stipend of \$100.00 per person, for each training session.
21. Approve the following mentor relationships for the 2020-2021 school year:

Antonia DeMaio, Grade 4	Frank Biamonte
Alex Satin, Speech Therapist	Rebecca Kurtz
Sean Hubert, Grade 7	Linda Conley
Julie Sullivan, Grade 8 Inclusion	Jennifer Doherty
22. Approve Dana Cherna as East Hanover Township Library Board representative for the 2020-2021 school year, at a stipend of \$35/hour.
23. Approve Elizabeth Minkowitz as East Hanover Township Library Board school district substitute representative for the 2020-2021 school year, at a stipend of \$35/hour.
24. Approve the increase in hours for Lisa Monticello, Part-Time Basic Skills Teacher, to 25 hours per week for the 2020-2021 school year with a revised salary of \$48,529 including longevity.
25. Approve Deanna Clarke, Part-Time Instructional Aide, East Hanover Middle School for an increase in hours to 24 hours, 10 minute for the 2020-2021 school year with a revised salary of \$19,876.23.
26. Approve Marisa Marano, Part-Time Instructional Aide, East Hanover Middle School for an increase in hours to 23 hours, 45 minutes for the 2020-2021 school year with a revised salary of \$17,985.98.
27. Approve Anna Angelo, Part-Time Instructional Aide, to move to Central Elementary School with an increase in hours to 15 hours with a revised salary of \$12,154.34.

- 28. Approve Lori Whelan, Part-Time Instructional Aide, Frank J. Smith Elementary School, for an increase in hours to 20 hours, 50 minutes per week with a revised salary of \$16,859.87.
- 29. Ratify/approve, Gillian George, school counselor, to provide up to two hour of counseling and 504 related activities at the rate of \$35 per hour.
- 30. Approve district nurses as before/after school student support for students attending East Hanover Township School District extracurricular and non-academic activities at a rate of \$35.00 per hour, as needed.
- 31. Approve the appointment of the following individuals as district substitutes for the 2020-2021 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Gina Costa	Substitute Instructional Aide
Melissa Santini	Substitute Instructional Aide
Nina DaCosta	Substitute Teacher and Instructional Aide
Kathryn Turner	Substitute Teacher and Instructional Aide

- 32. Approve the request for Kathryn Vagell, School Counselor, Central Schools, for a leave of absence, having received doctor’s certification, commencing November 30, 2020, under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on February 26, 2021.

Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Kathryn Vagell commencing on January 26, 2021, through April 26, 2021. Waiver of benefits will be paid by employer.

- 33. Approve the request for Kathryn Vagell, School Counselor, Central Schools, for an extended leave of absence from April 27, 2021, through December 31, 2021, with a return to work date on January 3, 2022. Waiver of benefits will not be paid. (Doc. P-9)
- 34. Approve Randy Raab, Grade 6-8 Music-Chorus Teacher, to teach music classes at Frank J. Smith and Central Elementary Schools, at a rate of \$54.17 per a 45 minute period up to 6 periods per week through December 2020 or until needed.
- 35. Approve Cathy Shott, Grade 6-8 Art Teacher, to teach art classes at Frank J. Smith and Central Elementary Schools, at a rate of \$51.14 per a 45 minute period upto 6 periods per week from October 19, 2020-February 26, 2021, or until needed.
- 36. Approve Kristen D’Anna, Supervisor of Curriculum & Instruction, to receive a stipend in the amount of \$300 for coordinating leave requests due to the current health crisis.
- 37. Ratify/Approve the following teachers to attend a Big Ideas Training Webinar on August 24, 2020 and to be compensated at the contract hourly rate of \$35.00 for a total of 3 hours.

Paige Kennedy	Megan Hannis
Liza San Luis	Frank Biamonte
Amanda Hoving	Ava Gorlick
Kathleen Fitzsimmons	Jennifer Goudreau
Joanne DeGirolamo	Emily Gibbons
Jessica Schulte	Paula Liotta
Marie Villani	Alexis Zammataro
Stacey Harrington	Francesca Lentini
Jacqueline Happich	Carol Silberfein
Madison Ball	Alexa Martin
Marie Bender	Jill Gibbons
Antonia DeMaio	Kimberly Woodruff
Theresa Rumsey	Elizabeth Van der Hoof
Allyson Sheehy	Angela Klein
Danielle Gilroy	Diana Caggiano
Suzanne Dolan	Karen Ricciardi
Eve Caputo	Gianna Rizzitello
Kasey Kaisershot	Emily Schweer
Theresa Dathe	Danielle Dyjeczynski

Leen Millheim
Christine Hadley

Jennifer Ekstowicz
Geraldine Gubitosa

38. Ratify/ Approve the following teachers to create instructional lessons that support the hybrid and remote learning settings for up to 5 hours at the contract hourly rate of \$35.00/hour.

Marie Bender
Frank Biamonte
Suzanne Dolan
Emily Gibbons
Alyssa Peterkin
Jessica Schulte
Emily Schweer
Monica Turner

39. Approve Danielle Gilroy as Assistant Supervisor in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$20.00 per hour, including training, effective September 1, 2020, through June 30, 2021.

40. Approve the following individuals as Head Counselors in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021:

Employee	Hourly Salary
Kevin Gilroy	\$15.00
Laura Raibick	\$15.00
Maria Sazan	\$15.50
Ashley Schimminger	\$16.00

41. Approve the following individuals as Counselors in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021:

Employee	Hourly Salary
Anna Marina Accumanno	\$11.00
Bailey Dominguez	\$11.50
Ashlie DosSantos	\$11.50
Brina Felicioni	\$11.00
Brianna Funicelli	\$12.00
Emma Garibian	\$11.00
Allison Hofmann	\$12.00
Cassandra Leibfried	\$11.50
Isabella Tate	\$11.00
Jay Victor	\$12.00
Jordan Winter	\$12.00

42. Approve the following individual as Counselors in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021, pending criminal history/background check approval:

Employee	Hourly Salary
Brianna Crane	\$11.00
Nina DaCosta	\$11.00
Jason Leibfried	\$11.00
Laura Silva	\$11.00

43. Approve the appointment of the following individuals as EHTASCC Nurses in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at the following salaries per hour, including training, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Susan DiRocco	\$35.00
Nancy Napolitano	\$35.00

44. Approve Nancy Napolitano to provide nursing services in the Before-School and Wrap-Around Programs on an as needed basis effective September 1, 2020, through June 30, 2021, at a stipend of \$35.00 per provided service.

45. Approve the appointment of the following individuals as EHTASCC Substitute Nurses in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at the following salaries per hour, including training, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Gia Clark	\$35.00
Anita Livesey	\$35.00
Markie Mariano	\$35.00
Annie Sienrukos	\$35.00
Jennifer Toto	\$35.00
Kristin Visentin	\$35.00
Brenna Zarra	\$35.00

46. Approve the following individuals as Counselors/HIB Specialists in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central Elementary School, subject to enrollment, at the following salaries per hour, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Jenna Bucco	\$35.00
Gillian George	\$35.00
Rebecca Kurtz	\$35.00
Laura Parker	\$35.00
Kathryn Vagell	\$35.00

47. Approve the appointment of the following individuals as Enrichment Programs Teachers in the EHTASCC Enrichment Programs at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at the following salaries per hour, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Emily Schweer	\$35.00

48. Approve the appointment of the following individuals as Substitute Enrichment Programs Teachers in the EHTASCC Enrichment Programs at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at the following salaries per hour, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Madison Ball	\$35.00
Danielle Gilroy	\$35.00
Kasey Kaisershot	\$35.00
Theresa Rumsey	\$35.00
Liza San Luis	\$35.00
Liane Swan	\$35.00

49. Approve the appointment of the following individual as a Part-Time Aide in the EHTASCC Enrichment Programs at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at the following salaries per hour, effective September 1, 2020, through June 30, 2021.

Employee	Hourly Salary
Elizabeth Minkowitz	\$15.00

50. Approve the appointment of the following individuals as Substitutes in the EHTASCC School Year Programs at Frank J. Smith School and Central School, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021:

Employee	Hourly Salary
Taylor Auletto	\$11.00
Caitlyn Bardi	\$11.00
Stephanie Biase	\$11.00
Nicole Carracciolo	\$11.00
Ariana Caruso	\$11.00
Nicole Circelli	\$11.00
Patrick Colligan	\$11.00
Sean Conley	\$11.00
Stephen Conley	\$11.00
Stephanie Dominguez	\$11.00
Connor DuBeau	\$11.00
Isabella Durante	\$11.00
Annabel Ellis	\$11.00
Meredith Franco	\$11.00
Valerie Gargiulo	\$11.00
Francesca Gibbons	\$11.00
Brittany Giordano	\$11.00
Michael Gordon	\$11.00
Anna Lazur	\$11.00
Melaney Leal	\$11.00
Abbie Lepow-Macario	\$11.00
Kristina Lombardo	\$11.00
Jonathan Malrechauffe	\$11.00
Ashley Martorelli	\$11.00
Jenna McCarthy	\$11.00
Juliana Menniti	\$11.00
Conner Mildon	\$11.00
Joseph Moschella	\$11.00
Rachel Porcaro	\$11.00
Lauren Rudolph	\$11.00
Liliana Sanchez	\$11.00
Julian Sclafani	\$11.00
Elizabeth Sisto	\$11.00
Carli Snyder	\$11.00
Dimitri Victor	\$11.00
Alyssa Viegas	\$11.00
Giancarlo Visentin	\$11.00
Veronica Zielonka	\$11.00

51. Approve the appointment of the following individuals as Substitutes in the EHTASCC School Year Programs at Frank J. Smith School and Central School, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021, pending criminal history/background check approval.

Employee	Hourly Salary
Sebastiano Rivero	\$11.00

52. Approve the appointment of the following individuals as Substitute Junior Assistants in the EHTASCC School Year Programs at Frank J. Smith School and Central Elementary School, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021:

Employee	Hourly Salary
Ashley Alfano	\$8.00
Alexandra Allonardo	\$8.00
Amanda Amirata	\$8.00
Natalie Paulus	\$8.00
Amelia Schweer	\$8.00
Alexander Stanczak	\$8.00
Sofia Villaluz	\$8.00

53. Approve the appointment of the following individuals as Substitute Junior Assistants in the EHTASCC School Year Programs at Frank J. Smith School and Central School, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training, effective September 1, 2020, through June 30, 2021, pending criminal history/background check approval:

Employee	Hourly Salary
Kamryn Cardone-Tamburello	\$8.00
Gabriella Cerese	\$8.00

EDUCATION

1. Affirm and approve the Superintendent’s HIB Report for July 21, 2020, through August 24, 2020.
2. Approve the district Mentoring Plan for 2020-2021, as attached. (Doc. E-1)
3. Approve the 2020-2021 Student/Parent Handbook, as attached. (Doc. E-2)
4. Approve the revised 2020-2021 District Calendar, as attached. (Doc. E-3)
5. Approve the Code of Student Conduct for Frank J. Smith Elementary School, as attached. (Doc. E-4)
6. Approve the Code of Student Conduct for Central Elementary School, as attached. (Doc. E-5)
7. Approve the Code of Student Conduct for East Hanover Middle School, as attached. (Doc. E-6)
8. Approve the 2020-2021 Staff Handbook, as attached. (Doc. E-7)
9. Approve the Clinic Respiratory Protection Program for School Nurses, as attached. (Doc. E-8)
10. Approve the 2019-2020 Frank J. Smith Elementary School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-9)
11. Approve the 2019-2020 Central Elementary School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-10)
12. Approve the 2019-2020 East Hanover Middle School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-11)
13. Approve the following revised curriculum to be implemented in the 2020-2021 school year. Documents have been revised to reflect the changes noted below.
 - English Language Arts K-8, revised to include updated pacing guides, assessments, and newly purchased/adopted technology resources as needed.
 - Mathematics K-5, revised to reflect the adoption of *Big Ideas Math: Modeling in Real Life* as the core resource for instructional delivery.
 - Mathematics 6-8, revised to include updated pacing guides and newly purchased/adopted technology resources as needed.
 - Social Studies 6-8, revised to include updated pacing guides, newly purchased/adopted technology resources and LGBTQ+ mandates.

- Science 6-8, revised to include updated pacing guides and newly purchased/adopted technology resources as needed.

14. Approve the school schedules for the 2020-2021 school year as:

Frank J. Smith Elementary School

GRADE	REGULAR DAY	SCHEDULED EARLY DISMISSAL	EMERG. EARLY DISMISSAL	DELAYED OPENING
K-2	8:50 a.m. - 3:20 p.m.	8:50 a.m. - 1:20 p.m.	8:50 a.m. - 1:20 p.m.	11:00 a.m. - 3:20 p.m.

Central Elementary School

GRADE	REGULAR DAY	SCHEDULED EARLY DISMISSAL	EMERG. EARLY DISMISSAL	DELAYED OPENING
3-5	8:50 am - 3:10 pm	8:50 am - 1:10 pm	8:50 am - 1:10 pm	10:50 am - 3:10 pm
Pre-K 3	9:00 am -11:30 am	9:00 am -11:00 am	9:00 am -11:30 am	Canceled
Pre-K 4	12:15 pm - 2:45 pm	11:20 - 1:10	Canceled	12:15 pm - 2:45 pm

East Hanover Middle School

GRADE	REGULAR DAY	SCHEDULED EARLY DISMISSAL	EMERG. EARLY DISMISSAL	DELAYED OPENING
6-8	7:57 a.m. - 2:45 p.m.	7:57 a.m. - 12:45 p.m.	7:57 a.m. - 12:45 p.m.	9:57 a.m. - 2:45 p.m.

15. Ratify/ Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Dolan, Suzanne	University of Southern New Hampshire	Math Works: Teaching Math with the Brain in Mind	9/1-12/1/20	3
Kaisershot, Kasey	Penn State World Campus	Colloquium (CI 590)	8/24-12/11/2020	3
Kerouac, Donna	University of Southern New Hampshire	What Great Middle School Teachers Do	7/25-11/15/20	3
		STEAM Education: Integrating Arts Into Your Classroom	7/25-11/15/20	3
Alexa Martin	Wm. Paterson University	Practicum in Teaching Reading	9/2-12/18/2020	3
Alexis Piombino	Wilkes University	ED-645. Technology Supported Assessment	9/1-12/11/2020	3
Nicholas Santangelo	Montclair State University	Borges (Contemporary Latin American Short Story)	9/2-12/21/2020	3
Joseph Urso	Rutgers University	Information Systems	10/19-11/2/20	N/A

POLICY

1. Approve the second reading to adopt Policy 1648 Restart and Recovery Plan, as attached. (Doc. PL-1)
2. Approve the second reading to adopt Policy 1649 Federal Families First Coronavirus (COVID-19) Response Act, as attached. (Doc. PL-2)
3. Approve the second reading to revise Policy 2622 Student Assessment, as attached. (Doc. PL-3)
4. Approve the second reading to revise Policy 5111 Eligibility of Resident/Non-Resident Students, as attached. (Doc. PL-4)
5. Approve the second reading to revise Regulation 5111 Eligibility of Resident/Non-Resident students, as attached. (Doc. PL-5)
6. Approve the second reading to revise Policy 5200 Attendance, as attached. (Doc. PL-6)
7. Approve the second reading to revise Regulation 5200 Attendance, as attached. (Doc. PL-7)
8. Approve the second reading to revise Policy 5320 Immunization, as attached (Doc. PL-8)
9. Approve the second reading to revise Regulation 5320 Immunization, as attached (Doc. PL-9)
10. Approve the second reading to revise Policy 5610 Suspension, as attached (Doc. PL-10)
11. Approve the second reading to revise Regulation 5610 Suspension Procedures, as attached. (Doc. PL-11)
12. Approve the second reading to revise Policy 5620 Expulsion, as attached (Doc. PL-12)
13. Approve the second reading to revise Policy 8320 Personnel Records, as attached (Doc. PL-13)
14. Approve the second reading to revise Regulation 8320 Personnel Records, as attached (Doc. PL-14)
15. Approve the first reading to revise Policy 1678 Restart and Recovery Plan, as attached. (Doc. PL-15)
16. Approved the first reading to adopt Policy 1678.03 Restart and Recover Plan - Full Remote Instruction, as attached. (Doc. PL-16)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated August 1, 2020 to August 24,, 2020 for the 2020-2021 school year in the amount of \$556,174.64. (Doc.F-2)

General Fund	\$533,048.91
Special Revenue Fund	\$ 20,915.02
EHTASCC Fund	\$ 2,210.71

Approve the payroll disbursement for July 30, 2020, in the total amount of \$143,275.39.

Approve the payroll disbursement for August 14, 2020, in the total amount of \$160,076.01.

3. Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending June 30, 2020. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of June 30, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).
5. Certify that as of June 30, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
6. Approve the list of transfers dated June 30, 2020. (Doc. F-4)
7. Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending July 31, 2020. (Doc. F-5)

- 8. Approve the certification of the Business Administrator/Board Secretary that as of July 31, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).
- 9. Certify that as of July 31, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- 10. Approve the list of transfers dated July 31, 2020. (Doc. F-6)

11. Whereas, the East Hanover School District was advised of a reduction in 2020-2021 State Aid on July 10, 2020 in the amount of \$61,373.00, and

Whereas, the 2020-2021 State Aid was reduced from \$929,703 to \$868,330, and

Whereas, the district had a plan in place due to the prior discussions of an anticipated reduction in State Aid, and

Whereas, the district eliminated the need for a new STEM teacher at the East Hanover Middle School, and made plans to keep the existing schedule, and

Whereas, the following line item reductions will take place in the 2020-2021 school year,

Line Item	Account	Amount
440	10-3132	\$61,373.00/Revenue account
2120	11-130-100-101	\$60,735.00/Expense account
71180	11-000-291-270	\$ 638.00/Expense account

Now, Therefore, Be It Resolved, that the East Hanover Township Board of Education approves the reduction in 2020-2021 State Aid in the amount of \$61,373.00 and implements the reduction in the budget as stated in this resolution.

- 12. Approve Carol Delsandro as Custodian of Records and Public Agency Compliance Officer, effective September 1, 2020.
- 13. Approve the authorization of Carol Delsandro to sign checks September 1, 2020 through June 30, 2021 following accounts:

- General Operating Account
- Payroll Account
- Payroll Deduction Account
- Unemployment Compensation Trust Fund
- Capital Projects Account
- EHTASCC Account
- Sporting Event Account
- East Hanover Middle School Activities Account
- Frank J. Smith Elementary School Student Account
- After School Child Care Program Account
- Milk Account
- Flexible Spending Account
- Central Elementary School Student Account

- 14. Approve the Audiological Service Agreement with Bergen County ETTC of Paramus, NJ for the 2020-2021 school year for various East Hanover students for 20 hours at \$188.00 per hour not to exceed 20 hours for a total of \$3,760.00.
- 15. Approve the Teacher of the Deaf Services with Bergen County ETTC of Paramus, NJ for the 2020-2021 school year for special education student #10293 for 2 hours per week at \$165.00 per hour not to exceed 80 hours for a total of \$13,200.00.
- 16. Approve the Teacher of the Deaf Services with Bergen County ETTC of Paramus, NJ for the 2020-2021 school year for special education student #10908 for 1 hour per week at \$165.00 per hour not to exceed 40 hours for a total of \$6,600.00.

17. Approve the Teacher of the Deaf Services with Bergen County ETTC of Paramus, NJ for the 2020-2021 school year for special education student #2022008 for 1 hour per week at \$165.00 per hour not to exceed 40 hours for a total of \$6,600.00.

18. Approve the Teacher of the Deaf Services with Bergen County ETTC of Paramus, NJ for the 2020-2021 school year for special education student #2022089 for 2 hours per week at \$165.00 per hour not to exceed 80 hours for a total of \$13,200.00.

19. Approve the following resolution effective September 1, 2020:

WHEREAS, Carol Delsandro, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the East Hanover Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Carol Delsandro, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

20. Ratify/ Approve the A/C repair work with Ideal Air, Inc. of East Hanover, NJ for Central Elementary School Nurse Office at the cost of \$6,100.00. Other quotes were requested with Ideal Air, Inc. providing the lowest cost as follows:

Ideal Air, Inc.	\$ 6,100.00
DeSesa Engineering Company, Inc.	\$11,570.00

21. Approve the transfer of funds from the General Fund to the Enterprise Fund for the Cafeteria Account in the amount of \$7,000 to supplement the Free and Reduced Lunch Program, as part of the 2020-2021 budget.

22. Approve the rental of (3) thermographic scanners with Johnston Communications (DBA) JCT Solutions of Springfield, NJ on a month to month basis at the monthly cost of \$1,175.25 per unit or \$3,525.75 per month. Support and training will be provided. (Doc. F-7)

23. Approve the payment of accumulated unused sick days for retiree, Deborah Muscara, in the amount of \$15,000. The final amount may be subject to change based on the exact number of accumulated unused sick days as of August 31, 2020, which would not be greater than the amount referenced. (Doc. F-8)

24. Approve the payment of accumulated unused vacation days for the following employees due to a separation of employment:

Deborah Muscara	\$12,419.48	
Kelly Hart	\$ 4,897.64	(Doc. F-9)

25. Approve the heating/cooling repair work with Ideal Air Inc. of East Hanover, NJ for the East Hanover Middle School library to replace and install a new rooftop unit in the amount of \$22,000. Other quotes were requested with Ideal Air Inc. providing the lowest quote as follows: (Doc. F-10)

Ideal Air Inc.	\$22,000.00
DeSesa Engineering Company, Inc.	\$43,664.00

TRANSPORTATION

1. Approve the Joint Transportation Agreement with the East Hanover Board of Education and the Hanover Park Regional High School for (43) district routes and (2) non-public routes in the amount of \$725,024.85 and all sports trips and field trips at \$70.00 per hour for the 2020-2021 school year. (Doc. T-1)

2. Approve the Joint Transportation Agreement with the East Hanover Board of Education and the Hanover Park Regional High School for PreK 1,2,3,4 to Central Elementary School for the 2020-2021 school year in the amount of \$68,052.92. (Doc. T-2)

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENTS Mr. Troise thanked Ms. Muscara for her time and always helping. Mr. Sullivan thanked the administration for all their efforts during this pandemic. Ms. Pfund-Olsen reiterated the same and appreciates everyone's efforts during the health crisis knowing that this will end.

Mrs. Pfund-Olsen moved and Mrs. Mitchell seconded the motion to go into closed session at 6:45 p.m., all ayes.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on August 24, 2020.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 7:05 p.m.

ADJOURNMENT

Mrs. Pfund-Olsen moved and Mrs. Mitchell seconded the motion to adjourn the meeting 7:05 p.m.

Voice vote all yes.

Respectfully submitted,



Deborah Muscara
Business Administrator/Board Secretary

DM/cg