

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

January 25, 2021

MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLs) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

**CALL TO ORDER OPEN PUBLIC MEETING STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Mr. Barisciano, Mr. Filippone, Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Troise, Mr. Ucci (arrived 6:41 p.m.), Mr. Sullivan

Also Present: Mrs. Bartlett, Superintendent  
Mrs. Delsandro, Business Administrator/Board Secretary

**PUBLIC COMMENTS** - None

**PRESENTATIONS** - None

**SUPERINTENDENT'S REPORT**

-Mrs. Bartlett thanked the Board, Administrators, staff and the Board of Health for helping to keep the students in school as we know this is the best for them.

-Mrs. Bartlett presented 1 HIB which was determined not to be HIB.

-Mr. Sullivan also thanked the staff for their hard work during this pandemic.

-Ms. Costello presented the East Hanover Middle School Students of the Month:

6th- Michael McPartland

7th- Ella Santos

8th- Derek Chuang

**BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**RESOLUTION IN HONOR OF NEW JERSEY SCHOOL BOARD RECOGNITION MONTH**

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The East Hanover Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The East Hanover Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the East Hanover Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the East Hanover Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

**DESIGNATION OF DATE AND LOCATION OF REGULAR PUBLIC MEETINGS**

Ratify/Approve the Regular Public Meetings of the Board of Education of East Hanover Township, in the County of Morris, New Jersey, be held at the East Hanover Middle School auditorium, 477 Ridgedale Avenue, East Hanover, New Jersey, at 6:30 p.m., prevailing time (unless otherwise noted) according to the following schedule:

- Public Meetings
- January 25, 2021\*
- February 8, 2021
- March 8, 2021
- April 26, 2021\*
- May 10, 2021
- June 14, 2021
- July 19, 2021\*\*-BOE Conference Room
- August 23, 2021\*-BOE Conference Room
- September 13, 2021
- October 18, 2021\*\*
- November 15, 2021\*\*
- December 13, 2021
- January 3, 2022 - Annual Reorganization Meeting-BOE Conference Room

\*4th Monday of Month  
\*\*3rd Monday of Month

**COMMITTEE REPORTS**

- Personnel - None
- Education/Technology - None
- Finance - None
- Policy/Public Relations - None

Buildings and Grounds/Transportation – the committee met twice since the last meeting. The committee discussed the work that needs to be done at Central School. The scope of the project will include the roof and stone work on the front of the building. The committee will be putting forth a recommendation to the Board of Education at the next meeting, February 8, 2021.

**CONSENT RESOLUTIONS**

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Resolution in Honor of NJ School Board Recognition Month  
 Designation of Date & Location of Regular Public Meetings  
 Minutes - Item 1  
 Personnel - Items 1 through 12  
 Education - Items 1 through 6  
 Finance - Items 1 through 4

Mrs. Mitchell moved and Mr. Troise seconded the motion to move all items as a consent agenda. All ayes.

**MINUTES**

1. Approve the minutes of the January 4, 2021, Reorganization and Regular public meeting. (Doc. M-1)

**PERSONNEL**

1. Accept the resignation of Carmela Giordano, for the purpose of retirement, effective July 1, 2021. (Doc. P-1)
2. Approve the resignation of Carol Silberfein, Part-Time BSI Teacher, Frank J. Smith Elementary School, effective January 27, 2021. (Doc. P-2)
3. Approve the appointment of Lilliana Sanchez to the position of Part-Time BSI Teacher, Frank J. Smith Elementary school, with an annual salary of \$34,011.60, prorated to \$17,005.80, (MA Step 1 of the 2020-2021 Teacher's Salary Guide), effective February 1, 2021, through June 30, 2021.
4. Ratify/ Approve the contract for Joe Urso Jr., Supervisor of Buildings and Grounds, for the 2020-2021 school year, with a salary in the amount of \$97,610 (to be prorated), effective January 1, 2021.
5. Approve the increase in hours for Maria Volante, Instructional Aide at Central Elementary School from 26 hours, 40 minutes per week to 27 hours, 55 minutes at an annual salary of \$22,546.72, effective February 1, 2021, through June 23, 2021.
6. Approve the increase in hours for Paulette Guanci, Instructional Aide at East Hanover Middle School/Central Elementary School from 17.5 hours per week to 20 hours per week at an annual salary of \$16,176.16, effective February 1, 2021, through June 23, 2021.
7. Approve the increase in salary for Danielle McGee, Cafeteria Aide at Central Elementary School, for working as an instructional aide for 15 minutes per day at Central Elementary School at an annual salary of \$8,571.55, effective February 1, 2021, through June 23, 2021.
8. Approve Donna Kerouac, Gr. 6-8 Gifted and Talented Teacher, and Cathy Shott, Gr. 6-8 Art Teacher, to be approved for up to 10 hours as an additional member of the Pandemic Response Team.
9. Approve the following requests for a leave of absence:

Employee ID#	Leave Start Date	Sick & Accumulated	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date	Date of Return <i>(Anticipated)</i>	Doc. #
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		Sick Days Applied			(unpaid without benefits)		
4577	9/1/20				1/30/21	2/28/21	P-3
0391	9/1/20				2/1/21	3/1/21	

10. Approve the extension of Caroline Marvin as Grade 2 Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$284.55 per diem (BA Step 1 of the 2020-2021 Teacher's Salary Guide, effective January 30 2021, through February 28, 2021.
11. Ratify/approve the extension of Lilliana Sanchez as Basic Skills Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$303.63 per diem (MA Step 1 of the 2020-2021 Teacher's Salary Guide), effective January 13, 2021, through January 15, 2021.
12. Approve the appointment of the following individuals as district substitutes for the 2020-2021 school year, pending approval by the New Jersey Department of Education following a criminal history review:
 

Isabella Petrillo	Substitute Teacher
Kara Kamenski	Substitute Teacher
Sean Conley	Substitute Teacher
Stephen Conley	Substitute Teacher

**EDUCATION**

1. Affirm and approve the Superintendent's HIB Report for January 5, 2021, through January 25, 2021. (Doc. E-1)
2. Approve Public Reporting Period 1 for the 2020-2021 school year for the HIB report/SSDS report which includes all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses that occurred. (Doc. E-2)
3. Approve the 2021-2022 district calendar, as attached. (Doc. E-3)
4. Approve the following mentor relationships:
 

Danielle Bocchiaro as mentor to Zoe Zevlikaris
Andrew Newmark as mentor to Anna Dulligan
5. Approve the following individuals in the Dynamic Learning Maps district-level roles noted below:
 

Assessment Coordinator/School Assessment Coordinator-Alexis Piombino
Technology Representative-Matthew Tuorto
Data Manager-Alexis Piombino
6. Approve the dates for the Extended School Year Program to take place at Central Elementary School:
 

Monday, July 12, 2021 – Friday August 6, 2021 (20-day program)
Session I 8:30 A.M. – 10:30 A.M.
Session II 10:30 A.M. – 12:30 P.M.
Session III 8:30 A.M. – 12:30 P.M.

**FINANCE**

1. Approve the bills list dated December 23, 2020 to January 25, 2021, for the 2020-2021 school year in the amount of \$1,399,274.69. (Doc.F-1)
 

General Fund	\$ 755,533.79
Special Revenue	\$ 42,498.58

Debt Service	\$ 600,425.00
EHTASCC Fund	\$ 817.32

2. Approve the payroll disbursement for January 15, 2021, in the total amount of \$670,494.13.  
 Approve the payroll disbursement for January 29, 2021, in the total amount of \$629,073.56.  
 Approve the Unemployment Compensation Fund check #2067 in the amount of \$14,799.68 for the quarter ending June 30, 2020.
3. Approve the agreement with LearnWell to provide home instruction services to district student #2023084 for 10 hours a week at a rate of \$57.50 per hour for the 20/21 school year. (Doc. F-2)
4. Move that the Comprehensive Annual Financial Report of the East Hanover Township Board of Education for the fiscal year ended June 30, 2020 be accepted and placed on file with no findings or audit recommendations, as submitted by the Board Office in conjunction with the auditing firm of Lerch, Vinci & Higgins.

**BUILDINGS & GROUNDS**

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**PUBLIC COMMENTS** - None

**EXECUTIVE SESSION** - None

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on January 25, 2021.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President \_\_\_\_ reconvenes the meeting at \_\_\_\_ p.m.

**ADJOURNMENT**

Mr. Barisciano moved and Mr. Troise seconded the motion to adjourn the meeting 6:46 p.m.

Voice vote all yes.

Respectfully submitted,



Carol Delsandro  
Business Administrator/Board Secretary

CD/cg