

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

December 14, 2020

MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLs) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

ELECTION RESULTS-COUNTY OF MORRIS CERTIFIED ELECTION RESULTS

The results of the annual school board election held on November 3, 2020 were as follows:

| THREE YEAR TERM | TOTAL VOTES |
|-----------------------|-------------|
| Stephanie A. Mitchell | 4,915 |
| Vincent Ucci | 4,461 |
| Write In | 76 |

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Filippone, Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Sullivan

Absent: Mr. Troise, Mr. Ucci

Also Present: Mrs. Bartlett, Superintendent
Mrs. Delsandro, Business Administrator/Board Secretary
7 Administrators, 4 Members of the Public

PUBLIC COMMENTS - None

PRESENTATIONS

Mrs. Costello presented the November students of the month at East Hanover Middle School:

6th grade- Aleena Rahman

7th grade- Jonathan Callanan

8th grade- Ricky Sannito

SUPERINTENDENT'S REPORT

Mrs. Bartlett stated how difficult it is having the schools closed. The district is not giving up on re-opening. We will reopen as soon as it is safe. She thanked the parents for their patience and support and thanked the community for all their support. She also thanked the entire staff, especially the administrators.

Mr. Sullivan recognized the loss of one of our long time employees, Connie Lamson.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

COMMITTEE REPORTS

Personnel - None

Education/Technology - None

Finance - None

Policy/Public Relations - None

Buildings and Grounds/Transportation - Mr. Barisciano updated the Board on the masonry issue at Central School. Mrs. Delsandro informed the Board that the architect is writing a report defining the damage and recommendations for repairs.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes - Items 1 & 2

Personnel - Items 1 through 12

Education - Items 1 through 6

Finance - Items 1 through 19

Transportation - Item 1

Mrs. Mitchell moved and Mrs. Pfund-Olsen seconded the motion to move all items as a consent agenda. All ayes.

MINUTES

1. Approve the minutes of the November 16, 2020, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the November 16, 2020, Executive Session. (Doc. M-2)

PERSONNEL

1. Approve advancement on the salary guide for Donna Kerouac, Gr. 6-8 Gifted & Talented Teacher, East Hanover Middle School, to MA+15, effective January 1, 2021.
2. Approve the advancement on the salary guide for Jennifer Doherty, Grade 6/7 Resource Teacher, East Hanover Middle School, to MA+30, effective January 1, 2021.
3. Rescind personnel item 7, approved October 19, 2020 to approve the appointment of Dominique D'Addezio to the position of School Counselor Leave Replacement, Central Elementary School, at a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teachers Salary Guide), effective November 30, 2020, through December 31, 2021.
4. Ratify/Approve the appointment of Dominique D'Addezio to the position of School Counselor Leave Replacement, Central Elementary School, at a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teachers Salary Guide), effective November 30, 2020, through June 30, 2021.
5. Approve the following requests for a leave of absence:

| Employee ID# | Leave Start Date | Sick & Accumulated Sick Days Applied | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Doc. # |
|--------------|------------------|--------------------------------------|--|---|---|------------------------------|--------|
| 4577 | 9/1/20 | | | | 11/24/20 | 1/29/21 | P-1 |

6. Ratify/Approve the extension of Caroline Marvin as Grade 2 Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$284.55 per diem (BA Step 1 of the 2020-2021 Teacher's Salary Guide, effective November 23, 2020, through January 29, 2021.
7. Approve the appointment of Zoe Zevlikaris as Grade 1 Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$303.68 (MA Step 1 of the 2020-2021 Teacher's Salary Guide), effective January 19, 2021, through May 31, 2021. (Doc. P-)
8. Approve the appointment of Alexandria Garruto to the position of Grade 6 Science/Social Studies Leave Replacement teacher, East Hanover Middle School, with a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teacher's Salary Guide), effective January 11, 2021, through June 30, 2021. (Doc. P-)
9. Ratify/Approve the appointment of the following individuals as district substitutes for the 2020-2021 school year, pending approval by the New Jersey Department of Education following a criminal history review:

| | |
|----------------|--------------------|
| Allison Hofman | Substitute Teacher |
| Julia Panchery | Substitute Teacher |
10. Approve the attached job description for a Director of Human Resources/Personnel. (Doc. P-2)
11. Approve the following Counselors for an increase in compensation in the EHTASCC Child Care Programs, effective January 4, 2021, through June 30, 2021:

| Employee | Hourly Salary |
|-----------------------|---------------|
| Anna Marina Accumanno | \$12.00 |
| Brianna Crane | \$12.00 |
| Ashlie DosSantos | \$12.50 |
| Brianna Funicelli | \$13.00 |
| Allison Hofmann | \$13.00 |
| Cassandra Leibfried | \$12.50 |
| Jason Leibfried | \$12.00 |
| Jonathan Malrechauffe | \$12.00 |
| Jenna McCarthy | \$13.00 |
| Liliana Sanchez | \$13.00 |
| Laura Silva | \$12.00 |
| Jay Victor | \$13.00 |
| Jordan Winter | \$13.00 |

12. Approve the following EHTASCC Substitutes for an increase in compensation in the EHTASCC Child Care Programs, effective January 4, 2021, through June 30, 2021:

| Employee | Hourly Salary |
|----------------|---------------|
| Taylor Auletto | \$12.00 |
| Caitlyn Bardi | \$12.00 |

| | |
|---------------------|---------|
| Stephanie Biase | \$12.00 |
| Nicole Carracciolo | \$12.00 |
| Ariana Caruso | \$12.00 |
| Nicole Circelli | \$12.00 |
| Patrick Colligan | \$12.00 |
| Sean Conley | \$12.00 |
| Stephen Conley | \$12.00 |
| Nina DaCosta | \$12.00 |
| Bailey Dominguez | \$12.00 |
| Stephanie Dominguez | \$12.00 |
| Connor DuBeau | \$12.00 |
| Isabella Durante | \$12.00 |
| Annabel Ellis | \$12.00 |
| Brina Felicioni | \$12.00 |
| Meredith Franco | \$12.00 |
| Valerie Gargiulo | \$12.00 |
| Emma Garibian | \$12.00 |
| Francesca Gibbons | \$12.00 |
| Brittany Giordano | \$12.00 |
| Michael Gordon | \$12.00 |
| Anna Lazur | \$12.00 |
| Melaney Leal | \$12.00 |
| Abbie Lepow-Macario | \$12.00 |
| Kristina Lombardo | \$12.00 |
| Ashley Martorelli | \$12.00 |
| Juliana Menniti | \$12.00 |
| Conner Mildon | \$12.00 |
| Joseph Moschella | \$12.00 |
| Rachel Porcaro | \$12.00 |
| Sebastiano Rivero | \$12.00 |
| Lauren Rudolph | \$12.00 |
| Julian Sciafani | \$12.00 |
| Elizabeth Sisto | \$12.00 |
| Carli Snyder | \$12.00 |
| Isabella Tate | \$12.00 |
| Dimitri Victor | \$12.00 |
| Alyssa Viegas | \$12.00 |
| Giancarlo Visentin | \$12.00 |
| Veronica Zielonka | \$12.00 |

EDUCATION

1. Affirm and approve the Superintendent's HIB Report for November 16, 2020, through December 14, 2020.
2. Approve Andrew Newmark, Literacy Specialist, as a volunteer mentor for Anna Dulligan, district ESL Teacher.

3. Approve the following Hanover Park High School students to participate in the Tomorrow’s Teacher program with Central Elementary School Grade 4 students from February 1, 2021, through April 30, 2021:

Briana Nuciforo
Victoria Corino

4. Approve the following Hanover Park High School students to participate in the Tomorrow’s Teacher program with Frank J. Smith Elementary School students from February 1, 2021, through April 30, 2021:

Kelly Saraiva
Lindsey Giordano
Abigail Bowman
Olivia Glodek
Sarah Leitao

5. Approve the following student teaching/ observation assignment:

| Student/College | Purpose | Cooperating Teacher(s) | Dates |
|---------------------------------|-----------|--|-------------|
| Alyssa Evanik Ramapo College | Fieldwork | Jennifer Doherty, Gr. 6/7 Resource Room Teacher | 1/8-5/14/21 |

6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of November 2020:

| School | Fire Drill | Security Drill Evacuation |
|----------------------------------|------------|-----------------------------|
| Frank J. Smith Elementary School | 11/30/2020 | 11/30/2020 Shelter in Place |
| Central Elementary School | 11/13/20 | 11/10/20 Evacuation |
| East Hanover Middle School | 11/30/2020 | 11/30/2020 Shelter in Place |

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated November 30, 2020 to December 14, 2020, for the 2020-2021 school year in the amount of \$768,123.83. (Doc.F-2)

| | |
|-----------------|--------------|
| General Fund | \$670,964.35 |
| Special Revenue | \$ 97,008.09 |
| EHTASCC Fund | \$ 151.39 |
3. Approve the payroll disbursement for November 30, 2020, in the total amount of \$627,796.83.
4. Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending October 31, 2020. (Doc. F-3)
5. Approve the certification of the Business Administrator/Board Secretary that as of October 31, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).
6. Certify that as of October 31, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
7. Approve the list of transfers dated October 31, 2020. (Doc. F-4)
8. Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending November 30, 2020. (Doc. F-5)
9. Approve the certification of the Business Administrator/Board Secretary that as of November 30, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).

10. Certify that as of November 30, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
11. Approve the list of transfers dated November 30, 2020. (Doc. F-6)
12. Approve the payment of accumulated unused sick days for retiree, Nancy Sander, in the amount of \$13,500.00.
13. Ratify/Approve the agreement with Silvergate Prep to provide home instruction services to district student #2022092 for 10 hours a week at a rate of \$35 per hour for the 20/21 school year.
14. Ratify/Approve the 2020/2021 agreement with Bergen County Special Services for Teacher of the Deaf and Hard of Hearing for student #2022008 for 2 hours per month and additional 2 hours of progress reporting, total not to exceed \$3,630.
15. Approve the submission of the Title IA FY21 Comparability Services Report, as required by the NJDOE.
16. Approve the submission of the Title IA FY20 Performance Report, as required by NJDOE.
17. Approve the submission of the CARES Emergency Relief Grant application for additional funds in the amount of \$4,870.
18. Approve Horizon Blue Cross/Blue Shield to provide NJEHP medical benefits, effective January 1, 2021 to June 30, 2021 as follows:

| <u>COVERAGE LEVEL</u> | <u>MONTHLY PREMIUM</u> |
|-----------------------|------------------------|
| Single | \$855.21 |
| 2 Adults | \$1,710.42 |
| Parent/Child | \$1,590.68 |
| Family | \$2,445.89 |

19. Approve Benecard to provide NJEHP RX coverage, effective January 1, 2021 to June 30, 2021 as follows:

| <u>COVERAGE LEVEL</u> | <u>MONTHLY PREMIUM</u> |
|-----------------------|------------------------|
| Single | \$205.86 |
| 2 Adults | \$414.22 |
| Parent/Child | \$341.94 |
| Family | \$559.76 |

TRANSPORTATION

1. Approve the School Bus Evacuation drills in accordance with N.J.A.C 6A:27-11.2 (Doc. T-1)

| <u>DATE & TIME</u> | <u>SCHOOL & LOCATION</u> | <u>ROUTE NUMBERS</u> | <u>DRILL SUPERVISOR</u> |
|------------------------|------------------------------|----------------------|-------------------------|
| 11/30/20, 7:35-8:00AM | East Hanover Middle | M1-M8 | S. Costello |

| | | | |
|-----------------------|------------------------------------|------------|------------|
| | School, Front Circle | | |
| 11/30/20, 8:35-9:10AM | Central School, Front Circle | C1-C7, PK1 | M. Falcone |
| 11/30/20, 8:35-9:00AM | Frank J Smith School, Front Circle | F1-F7 | K. Quinn |

BUILDINGS & GROUNDS

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENTS - None

EXECUTIVE SESSION - None

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is not necessary to meet in Executive Session on December 14, 2020.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President _____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Mrs. Mitchell moved and Mrs. Pfund-Olsen seconded the motion to adjourn the meeting 6:43 p.m.

Voice vote all yes.

Respectfully submitted,

Carol Delsandro
Business Administrator/Board Secretary

CD/cg