

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

May 14, 2018

East Hanover Middle School Auditorium

477 Ridgedale Avenue

MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Hadley, Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Troise, Mr. Ucci, Mr. Sullivan

Absent: Mr. Barisciano

Also Present: Mrs. Bartlett, Superintendent
Mrs. Muscara, Business Administrator/Board Secretary
Officer Underwood
Staff - 7, Citizens - 17, Students - 9

PUBLIC COMMENTS - None

PRESENTATIONS

-Central Elementary School 100 Club: Ms. Quinn recognized Ryan Lenci.

-Frank J. Smith Elementary School Scholar-Athlete of the Month: Ms. Quinn recognized Giuliana Gagliardo.

-East Hanover Middle School Students of the Month: Ms. Costello recognized the following students:

Grade 6 - Evelyn Bowman

Grade 7, March 2018 - Alexandra Figurelli

Grade 7, April 2018 - Joseph LoPinto

Grade 8 - Finlay Kirkwood

SUPERINTENDENT'S REPORT

-The 7th grade Philadelphia trip went well.

-The East Hanover Police Department was congratulated for participating in the Unity Tour to Washington DC to honor the fallen officers.

-The district completed the PARCC testing and the end of the year celebrations will begin soon.

-The East Hanover Middle School had a great concert. Ms. Shott, Mr. Albert and Mr. Raab were thanked.

HIB-There were two reports since the last board meeting of which none were considered HIB.

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BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The East Hanover Middle School Gym Ceiling Tile Project will now go out to bid due to quotes coming in over the bid threshold. Both Frank J. Smith and Central Elementary Schools will be having some boiler repairs.

COMMITTEE REPORTS

Personnel - None

Education/Technology - Ms. Pfund-Olsen stated the committee met and the district is ahead of the curve with projects, curriculum and the reading program. The committee reviewed the strategic goals and will continue to focus on the academic program. Report cards were reviewed and the music program is progressing. The administrators, Ms. Bartlett and Ms. Muscara were thanked for all the work accomplished every day.

Negotiations-Mr. Sullivan stated the committee met today and a meeting will be held with the EHEA on May 16.

Finance - None

Policy/Public Relations - None

Buildings and Grounds/Transportation - None

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Appointments - Items 1 through 4

Designation of Authorized Bank Signatures

Designation of Official Newspaper

Minutes - Item 1

Personnel - Items 1 through 43

Education - Items 1 through 8

Policy - Items 1 through 10

Finance - Items 1 through 33

Transportation - Items 1 through 3

Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve all items as a consent agenda, all ayes with Mr. Hadley abstaining on Personnel Item #27 and Mr. Sullivan abstaining on Minutes Item 1.

NOTE: Mr. Sullivan asked about the petty cash account for the EHTASCC program. Mrs. Muscara explained that the petty cash account is a checking account with the dollar amount being higher due to the expenses of the summer program.

APPOINTMENTS

1. Approve the following appointments through June 30, 2019:
 - A. Voluntary Insurance Providers
 1. Group Disability Insurance - Prudential Financial/EIS
 2. Group Disability Insurance - AFLAC
 - B. Voluntary Tax Shelter Annuity Providers - 403(b)

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1. Lincoln Investments
 2. Equitable 457(b)
 3. Equitable Life Insurance Co.
 4. The Variable Annuity Life Insurance Co.
- C. Insurance Service Providers
1. Dental Insurance Broker – Brown & Brown Benefit Advisors, Inc.
 2. Flexible Spending Account Broker – Brown & Brown Benefit Advisors, Inc.
 3. Risk Management Insurance – IMAC Insurance Management & Consulting
 4. Health Insurance Broker /Prescription – Brown & Brown Advisors, Inc.
 5. Health Insurance Broker/Medical – Brown & Brown Advisors, Inc.
- D. Neurological Examiners
1. Dr. Nancy Holahan
 2. Dr. Joseph Holahan
 3. Dr. Aparna Malik
 4. Dr. Tosan Livingstone
 5. Dr. Elliot Grossman
- E. Psychiatric Examiners
1. Dr. Marc Faber
 2. Dr. Byran W. Fennelly
 3. Dr. J. G. Moreno
 4. Dr. Ellen Platt
- F. School Physician/Medical Inspector – Dr. Brenda Ziegler of Mountain Lakes Family Practice, Mountain Lakes, NJ, to provide services for the 2018-19 school year at the annual cost of \$9,851.00.
- G. Attendance Officer – Christopher Cannizzo, Chief of Police
- H. Affirmative Action Officer – Melissa Falcone (December 1, 2018 – June 30, 2019)
- I. 504 Officer/ Americans with Disabilities Act Coordinator – Alexis Piombino
- J. District Anti-Bullying Coordinator – Alexis Piombino
- K. Right-To-Know/Asbestos Coordinator – Bruce D’Amato
- L. Designation of Bank Depository – TD Bank
- M. Designation of banks insured by F.D.I.C. for investment purposes as deemed necessary by the Board Secretary/Business Administrator
- N. Asbestos Management – Bruce D’Amato
- O. Indoor Air-Quality Designee – Bruce D’Amato
- P. Integrated Pest Management Coordinator – Bruce D’Amato
- Q. AHERA Coordinator – Bruce D’Amato
- R. Appointment of Child Protection and Permanency, CP&P (formerly the Division of Youth and Family Services, DYFS) Liaison – Alexis Piombino
- S. Appointment of Homeless Liaison – Alexis Piombino
- T. Board Secretary – Deborah Muscara
- U. Public Agency Compliance Officer – Deborah Muscara

V. Treasurer of School Monies – Jon Rheinhardt

W. Custodian of Records – Deborah Muscara

2. Approve the Professional Services for the 2018-2019 school year for Attorney, Auditor, Bond Counsel, Architect of Record and Financial Advisor;

WHEREAS, there exists a need for the performance of this service for the Board of Education of East Hanover Township in the County of Morris and

WHEREAS, funds have been provided for such professional services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of East Hanover Township, in the County of Morris approves the following professional service providers;

- a. Porzio Bromberg & Newman, P.C. of Morristown, NJ to be appointed attorney at a rate of \$195.00 per hour. (Doc. A-1, A-2)
- b. Lerch Vinci & Higgin, LLP of Fair Lawn, NJ to be appointed auditor based on the billing rates listed on the Letter of Engagement.
- c. Parette Somjen Architects of Rockaway, NJ to be appointed Architect of Record. (Doc. A-3)
- d. McManimon Scotland & Baumann, LLC of Roseland, NJ to be appointed Bond Counsel.
- e. Phoenix Advisors, LLC of Bordentown, NJ to be appointed Financial Advisor. (Doc. A-4)

This appointment is awarded without competitive bidding under the provisions of the 'Local Public Contract Law' of New Jersey.

A copy of this Resolution shall be published in The Daily Record or The Hanover Eagle as required by law within ten (10) days of passage.

3. Approve the appointment of Qualified Purchasing Agent:

WHEREAS, N.J.S.A. 18A:18A-3(a), permits boards of education to grant authorization to its appointed purchasing agent the right to negotiate and award contracts below the bid threshold; and

WHEREAS, East Hanover Township Board of Education desires to do the above pursuant to this resolution,

RESOLVED, that the governing body of the East Hanover Township Board of Education, in the County of Morris, in the State of New Jersey hereby establishes its bid threshold pursuant to 18A:18A-3, at \$40,000; and be it further,

RESOLVED, that the governing body hereby appoints Deborah Muscara, School Business Administrator, as the Board's Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et. Seq. and grants authority, responsibility, and accountability of the purchasing activity of the East Hanover Township Board for the 2018-2019 school year.

4. Approve the Superintendent to audit and approve account and demands for payment prior to presentation to the Board for emergency hand checks and the June 30th bills list. Any such approval shall be presented to the Board for ratification at their next meeting, as per Title 18A:19-4.1.

DESIGNATION OF AUTHORIZED BANK SIGNATURES

Approve the following persons be authorized to sign checks July 1, 2018, through June 30, 2019, for the following accounts at TD Bank, and that the facsimile signature(s) be authorized:

1. General Operating Account (Acct. #7859699451)
Payroll Deduction Account (Acct. #7857859699477)
Unemployment Compensation Trust Fund (Acct. #7859699493)
Capital Projects Account (Acct. #7859699592)
EHTASCC Account (Acct. #4259716723)

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Signatures: Mr. Sean Sullivan, Board President
Mrs. Deborah Muscara, Business Administrator/Board Secretary
Mr. Jon Rheinhardt, Treasurer

2. Payroll Account (Acct. #7859699469)

Signatures: Mrs. Deborah Muscara, Business Administrator/Board Secretary
and Mr. Jon Rheinhardt, Treasurer

3. Sporting Event Account (Acct. #7859699568)

Signatures: Ms. Stacie Costello, Principal, East Hanover Middle School
and Mr. Gregory Gruzdis, Sports Coordinator
or Mr. Michael Calomino, Assistant Principal, East Hanover Middle School
or Mrs. Deborah Muscara, Business Administrator/Board Secretary

4. East Hanover Middle School Activities Account (Acct. #7859699550)

Signatures: Ms. Stacie Costello, Principal, East Hanover Middle School
and Mrs. Deborah Muscara, Business Administrator/Board Secretary
or Mrs. Natalee Bartlett, Superintendent

5. Frank J. Smith Elementary School Student Account (Acct. #7859699527)

Signatures: Ms. Kerry Quinn, Principal, Frank J. Smith Elementary School
and Mrs. Deborah Muscara, Business Administrator/Board Secretary
or Mrs. Natalee Bartlett, Superintendent

6. After School Child Care Program/Petty Cash Account (Acct. #4280169157)
(Two of the three signatures are required)

Signatures: Mr. Frank Biamonte, Coordinator EHTASCC
and Mrs. Deborah Muscara, Business Administrator/Board Secretary
or Mrs. Natalee Bartlett, Superintendent

7. Milk Account (Acct. #7859699485)

Signatures: Mr. Sean Sullivan, Board President
Mr. Jon Rheinhardt, Treasurer
Mrs. Deborah Muscara, Business Administrator/Board Secretary

8. Flexible Spending Account (Acct. #4271487774)

Signatures: Mr. Sean Sullivan, Board President
Mrs. Deborah Muscara, Business Administrator/Board Secretary
Mr. Jon Rheinhardt, Treasurer

9. Approve the following persons be authorized to sign checks July 1, 2018, through November 30, 2018, for the following accounts at TD Bank, and that the facsimile signature(s) be authorized:

Central Elementary School Student Account (Acct. #785969943)

Signatures: Ms. Melissa Falcone, Principal, Central Elementary School
or Mr. Flavio Rubino, Leave Replacement Principal, Central Elementary School
and Mrs. Deborah Muscara, Business Administrator/Board Secretary
or Mrs. Natalee Bartlett, Superintendent

DESIGNATION OF OFFICIAL NEWSPAPER

Approve designating the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education.

MINUTES

1. Approve the April 25, 2018, Regular Meeting.

(Doc. M-1)

PERSONNEL

1. Approve granting tenure to Nikita Desai, Grade 1 Inclusion teacher, effective September 2, 2018.
2. Approve granting tenure to Stacey Harrington, Kindergarten teacher, effective September 2, 2018.
3. Approve granting tenure to Francesca Lentini-Costello, effective September 2, 2018.
4. Approve granting tenure to Ava Makris, Grade 3 Inclusion teacher, effective September 2, 2018.
5. Approve granting tenure to Domonique Scala, Grade 7 ELA teacher, effective September 2, 2018.
6. Approve the contract for Deborah A. Muscara, School Business Administrator/Board Secretary, for the 2018-2019 school year, as approved by the Executive County Superintendent of Schools, with a salary in the amount of \$144,938. (Doc. P-1)
7. Approve the certificated staff transfers and reassignments for the 2018-2019 school year, as per attached. (Doc. P-2)
8. Approve the appointments and salaries of the district administrators for the 2018-2019 school year (per the 2016-2019 EHAA agreement), as per attached. (Doc. P-3)
9. Approve a stipend of \$750 to each member of the EHAA as a contribution to their tax sheltered annuity for the 2018-2019 school year.
10. Approve the appointments, assignments, and salaries of the non-tenured certificated staff for the 2018-2019 school year (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-4)
11. Approve the appointments, assignments, and salaries of the tenured certificated staff for the 2018-2019 school year (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-5)
12. Approve the appointments, assignments, and salaries of the secretaries and clerk-typists for the 2018-2019 school year (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-6)
13. Approve the appointments, assignments, and salaries of the custodians and maintenance staff for the 2018-2019 school year (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-7)
14. Approve the appointments, assignments, and salaries of the confidential secretaries for the 2018-2019 school year, (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-8)
15. Approve the appointments, assignments, and salaries of the full-time instructional aides, (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), for the period September 1, 2018, through June 30, 2019, as per attached. (Doc. P-9)
16. Approve the appointments, assignments, and salaries of the part-time instructional aides, (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), for the period September 1, 2018, through June 30, 2019, as per attached. (Doc. P-10)
17. Approve the appointments, assignments, and salaries of the part-time bus drivers and bus aides, (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), for the period September 1, 2018, through June 30, 2019, as per attached. (Doc. P-11)
18. Approve the salary of the Treasurer of School Monies for 2016-2017 fiscal year (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), as per attached. (Doc. P-12)
19. Approve the appointments, assignments, and salaries of the part-time cafeteria aides (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), for the period September 1, 2018, through June 30, 2019, as per attached. (Doc. P-13)
20. Approve the creation of a job description for part-time kindergarten aides, as per attached. (Doc. P-14)
21. Approve the appointments, assignments, and salaries of the part-time kindergarten aides (at 2017-2018 rates, pending settlement of the 2018-2019 agreement), for the period September 1, 2018, through June 30, 2019, as per attached. (Doc. P-15)
22. Approve the request for Marisa Smith, Grades 1 Teacher, Frank J. Smith Elementary School, for a leave of absence, having received doctor's certification, commencing September 3, 2018 under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on November 23, 2018.

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Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Marisa Smith commencing on September 3, 2018 through November 23, 2018 with a return to work date on November 26, 2018. Benefits will be paid by employer with health contributions paid by the employee. (Doc. P-16)

23. Approve Alyssa Evanik as a substitute instructional aide and substitute teacher for the 2017-2018 school year, pending completion of certification and a NJ Department of Education criminal history clearance.
24. Ratify/ Approve the following secretaries to work 10 days from July 1, 2018, through August 31, 2018:

Sheila Macaluso
Joanne Russo
Victoria Satriano

25. Approve the appointment of the following staff members for the 2018 Extended School Year Program:

Teachers at \$32.00 per hour, 4.5 hours per day, for 20 days

- Amanda Clarke
- Theresa Dathe
- Nikita Desai
- Vanessa DeAngelo

Nurse at \$35.00 per hour, 4.5 hours per day, for 20 days

- Melody Bjorklund

Instructional Aides at \$18.00, 4.0 hours per day, for 20 days

- Lisa Krueger
- Elisa Martino
- Mary Beth Wingerter
- Karen Niedhammer
- Lori Whelan
- Christine Rello
- Geraldine Zecchino
- Sue DeMaio
- Jennie Duffy
- Marisa Marano
- Rachel Horowitz

26. Approve the appointment of the following Child Study Team members to conduct evaluations, report writing and IEP meetings during the summer of 2018.

- Carol Steinberg 10 days at \$381.85 = \$3,818.50
- Michael Hanly 10 days at \$306.23 = \$3,062.30
- Erin Sweeney 10 days at \$293.60 = \$2,936.00
- Jenna Bucco 10 days at \$308.90 = \$3,089.00
- Jennifer Kantor 10 days at \$430.65 = \$4,306.50

27. Substitute Teachers and/or attending IEP meetings at \$32.00 per hour

- Bea Vallario
- Lisa Mangione
- Alexis Zammataro
- Debi Wilson
- Christine Hadley
- Kelly Rahill
- Joanne DeGirolamo
- Laura Giasone
- Jessica Schulte
- Amanda Clarke
- Nikita Desai
- Vanessa DeAngelo
- Theresa Dathe

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28. Substitute Nurses at \$35.00 per hour
- Lisa Kindzierski
 - Donna Twiddle
 - Linda Zuckerman
29. Speech/Language Specialist at \$42.85 per hour not to exceed 35 hours
- Lisa Hatala
30. Ratify/approve the increase of hours for Instructional Aide at Frank J. Smith School, Virginia Odenbrett, from 17.5 hours per week to 20 hours per week starting on May 1, 2018, at a revised salary of 13,555.80.
31. Ratify/approve the increase of hours for Instructional Aide at Frank J. Smith School, Mary Beth Wingerter, from 17.5 hours per week to 23 hours and 45 minutes per week starting on May 16, 2018, at a revised salary of \$13,875.10.
32. Approve the following individuals as HIB Specialists in the EHTASCC Summer Camp Programs at Central Elementary School, the ESY program, and B.E.S.T. program, subject to enrollment, at the following salaries per hour, effective June 22, 2018, through August 18, 2018.

Employee	Hourly Salary
Rebecca Freides	\$32.00
Gillian George	\$32.00
Laura Parker	\$32.00
Erin Sweeney	\$32.00
Kathryn Vagell	\$32.00

33. Approve the following individuals as EHTASCC Nurses in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Anita Livesey	\$32.00
Nancy Napolitano	\$32.00

34. Approve the following individuals as Substitute EHTASCC Nurses in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Gia Clark	\$32.00
Lisa Kindzierski	\$32.00
Brenna Zarra	\$32.00
Linda Zuckerman	\$32.00

35. Approve the following individuals as Head Teachers in the EHTASCC Summer Enrichment Programs, subject to enrollment, at the following salaries per hour, not to exceed 130 hours during the summer, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Meghan Hannis	\$32.00
Emily Schweer	\$32.00

36. Approve the following individual as Part-Time Aide in the EHTASCC Summer Enrichment Programs, subject to enrollment, at the following salaries per hour, not to exceed 130 hours during the summer, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Elizabeth Minkowitz	\$15.00

37. Approve the following individuals as Substitute Head Teachers in the EHTASCC Summer Enrichment Programs, subject to enrollment, at the following salaries per hour, not to exceed 130 hours during the summer, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Frank Biamonte	\$32.00
Danielle Gilroy	\$32.00
Michelle Kleinbaum	\$32.00
Ava Makris	\$32.00
Liza San Luis	\$32.00

38. Approve the following individuals as Counselors in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Nicholas Celli	\$12.00
Anthony D'Aries	\$11.50
Riley Dixon	\$11.00
Stephanie Dominguez	\$11.50
Meredith Franco	\$11.50
Francesca Gibbons	\$12.00
Anna Lazur	\$12.00
Kobe Lee	\$12.00
Megan Lee	\$11.50
Kelly Malkinski	\$12.00
Jenna McCarthy	\$12.00
Daniel Pitts	\$11.50
Janet Remache	\$11.00
Devin Sambogna	\$11.00
Jay Victor	\$12.00

39. Approve the following individuals as Counselors in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018, pending criminal history/background check approval.

Employee	Hourly Salary
Bailey Dominguez	\$11.00
Valesca Gongora	\$11.00
Michael Gordon	\$11.00
Melaney Leal	\$11.00
Abbie Lepow-Macario	\$11.00
Ginamarie Lippolis	\$11.00
Charles Polk	\$11.00
Rachel Porcaro	\$11.00
Zackary Smith	\$11.00
Leana Sudit	\$11.00
Dimitri Victor	\$11.00
Kelly Zaremski	\$11.00

40. Approve the following individuals as Junior Assistants in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Giuliana Caravella	\$9.00
Kevin Gilroy	\$9.00
Joseph Moschella	\$9.00

41. Approve the following individuals as Junior Assistants in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018, pending criminal history/background check approval.

Employee	Hourly Salary
Ashley Alfano	\$9.00
Amelia Schweer	\$9.00
Alexander Stanczak	\$9.00

42. Approve the following individuals as Substitute Counselors in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Jillienne Cumming	\$11.00
Dana Cursi	\$11.00
Christina D'Aries	\$11.00
Angela Feoli	\$11.00
Brianna Funicelli	\$11.00
Brittany Funicelli	\$11.00
Jessica Gatti	\$11.00
Patricia Gilroy	\$11.00
Courtney Giordano	\$11.00
Kimberly Idrobo	\$11.00
Michael Kiray	\$12.00
Erica Lawler	\$11.00
Kathryn Lazur	\$11.00
Alexandra Lombardi	\$11.00
Alexandra Keenan	\$11.00
Markie Mariano	\$11.00
Juliana Menniti	\$11.00
Brooke Merrell	\$11.00
Rachel Newburg	\$11.00
Lindsay Paris	\$11.00
Matthew Pateiro	\$11.00
Francesca Petracco	\$11.00
Matthew Pitts	\$11.00
Rianna Quiogue	\$11.00
Kimberlee Rose	\$11.00
Taylor Ross	\$11.00

Jillian Sakin	\$11.00
Liliana Sanchez	\$11.00
Ashley Schimminger	\$11.00
Julian Sclafani	\$11.00
Kaitlyn Tierney	\$11.00
Caitlyn Tseng	\$11.00
Kendra Wulf	\$11.00

43. Approve the following individuals as Substitute Junior Assistants in the EHTASCC Summer Camp Programs at Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 370 hours, including training and parent orientation participation, effective June 1, 2018, through August 10, 2018.

Employee	Hourly Salary
Sydney Giacalone	\$9.00
Mackenzie Lazorchak	\$9.00

EDUCATION

- Affirm and approve the Superintendent’s HIB Report for April 24, 2018, through May 14, 2018. (Doc. E-1)
- Ratify/Approve Public Reporting Period 1 for the HIB report/EVVRS report which includes all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses that occurred. (Doc. E-2)
- Approve the Danielson Evaluation Framework and the MPPR through Frontline Oasys as the district teacher and administrator evaluation instrument for the 2018-2019 school year.
- Approve the dates for the Extended School Year Program:
 Monday, July 9, 2018 – Friday August 3, 2018 (20 day program)
 Pre-K-8: 8:30 A.M. – 12:30 P.M.
 Session I 8:30 A.M. – 10:30 A.M.
 Session II 10:30 A.M. – 12:30 P.M.
 Session III 8:30 A.M. – 12:30 P.M.

5. Ratify/ Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Alexis Martin	William Paterson University	Selected Topics	5/22-8/8/18	3
		Curriculum Design for All Learners	5/22-6/28/18	3

6. Ratify/ Approve the following field trips for the 2017-2018 school year:

<u>School</u>	<u>Destination</u>	<u>Grade Level</u>	<u>Proposed Date</u>
EJS	SOPAC - The Gruffalo	1	5/18/18
	Imagine That!	PK-PM	5/23/18
	Imagine That!	PK-AM	5/23/18
	Move-Up Day Central Elementary School	2	6/8/18
Central	Move-Up Day East Hanover Middle School	5	6/8/18
	Town Hall Visit East Hanover Town Hall	3	6/15/18

	Pool Party Lurker Park	5	6/19/18
Middle	High Notes Festival Dorney Park	6-8	6/1/18
	Ronald McDonald House Long Branch, NJ	6-8	5/10/18
	Philadelphia	7	5/14/18
	Special Olympics Youth Summit Randolph High School	6-8	5/23/18
	Anchor Golf Whippany, NJ	6-8	5/23/18
	Turtle Back Zoo West Orange, NJ	6-8	5/24/18
	Six Flags Great Adventure Student Council	6-8	5/30/18
	Unified Game Day Frank J. Smith	6-8	6/15/18

7. Approve the following sponsorship donations for the EHTASCC fundraising for the Muscular Dystrophy Association:

- The Halgren Family
- The Brownyard Family
- East Hanover Middle School 6th Grade Teachers and Staff:
 - Patrick Algeri
 - Vanessa DeAngelo
 - Jennifer Doherty
 - Angela Klein
 - Michelle Kleinbaum
 - Jen McDermott
 - Lisa McDonough
 - Taralynn Simone
 - Liane Swan
 - Erin Sweeney
 - Carin Lassig
 - Lori Whelan
 - Donna Kerouac
 - Sophia Lo
 - Nancy Napolitano
 - Becky Tate

8. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of April 2018:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	4/27 & 4/30/18	4/27/18 External Active Shooter
Central Elementary School	4/24 & 4/25/18	4/11/18 Evacuation
East Hanover Middle School	4/6 & 4/13/18	4/30/18 Lock Down Drill

POLICY

1. Approve the first reading to revise Policy 1550 Equal Employment Anti-Discrimination Practices, as attached. (Doc. PL-1)
2. Approve the first reading to revise Regulation 1550 Equal Employment Anti-Discrimination Practices, as attached. (Doc. PL-2)
3. Approve the first reading to revise Policy 2431 Athletic Competition, as attached. (Doc. PL-3)

4. Approve the first reading to revise Regulation 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad. (Doc. PL-4)
5. Approve the first reading to revise Policy 5350 Student Suicide Prevention, as attached. (Doc. PL-5)
6. Approve the first reading to revise Regulation 5350 Student Suicide Prevention, as attached. (Doc. PL-6)
7. Approve the first reading to revise Policy 5533 Student Smoking, as attached. (Doc. PL-7)
8. Approve the first reading to revise Policy 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, as attached. (Doc. PL-8)
9. Approve the first reading to revise Regulation 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, as attached. (Doc. PL-9)
10. Approve the first reading to revise Policy 8462 Reporting Potentially Missing or Abused Children, as attached. (Doc. PL-10)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated April 26, 2018, through May 14, 2018, for the 2017-18 school year in the amount of \$548,920.93: (Doc. F-2)

General Fund	\$535,431.66
Special Revenue Fund	\$ 12,549.27
Enterprise Fund -EHTASCC	\$ 940.00

Approve the payroll disbursement for April 30, 2018, in the total amount of \$584,935.53.
Approve the Milk Account check #2166 in the amount of \$698.80 to the East Hanover PTA for free lunches for the month of May, 2018.
Approve the Milk Account check #2167 in the amount of \$1,052.56 to Cream-O-Land Dairies.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending March 31, 2018. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as March 31, 2018, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of March 31, 2018, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
6. Approve the list of transfers dated March 31, 2018. (Doc. F-4)
7. Ratify/Approve the participation in the Time & Material Maintenance Bid Agreement with Educational Data Services, Inc. for the period of April 1, 2018, through March 30, 2019, at the cost of \$1,990.00.
8. Approve the continued participation in the Cooperative Pricing System with the Middlesex Regional Educational Services Commission of NJ for the period of July 1, 2018, to June 30, 2019.
9. Approve the continued participation in the Cooperative Pricing System with the Hunterdon County Educational Services Commission for the period of July 1, 2018, to June 30, 2019.
10. Approve the continued participation in the Cooperative Pricing System with Somerset County for the period of July 1, 2018, to June 30, 2019.
11. Approve the continued participation in the Cooperative Pricing System with Union County for the period of July 1, 2018, to June 30, 2019.
12. Approve the estimated tuition rates for the 2018-2019 school year as follows:

Preschool/Kindergarten	\$18,058
Grades 1-5	\$16,818
Grades 6-8	\$18,682

13. Authorizes the East Hanover Township Board of Education to make purchases in the 2018-2019 school year through State Contracts as per N.J.S.A. 18A:18A-10.

14. Approve the following petty cash accounts for the 2018-2019 school year as indicated below:

Business Office	\$ 1,000.00
East Hanover Middle School	\$ 400.00
Central Elementary School	\$ 400.00
Frank J. Smith Elementary School	\$ 400.00
EHTASCC	\$10,000.00

15. Approve the following resolution for District Taxes for the 2018-2019 school year:

a. RESOLVED that the amount of district taxes needed to meet the obligations of the East Hanover Township Board of Education during the school year 2018-2019 is \$19,470,149 plus \$560,000 Principal Debt Service payment and \$79,112.50 Debt Service Interest Payments less Other Revenue Source of \$1.00 Fund Balance and that East Hanover Township is hereby requested to place in the hands of the Treasurer of School Monies that amount according to the following schedule in accordance with the statutes relating thereto:

2018-2019 Tax Levy			
East Hanover Township School District			
Township Request Month	General Fund	Debt Service	Total
	Tax Levy	Tax Levy	
Jul-18	\$ 1,622,512.00	\$ 39,557.00	\$ 1,662,069.00
Aug-18	\$ 1,622,512.00		\$ 1,622,512.00
Sep-18	\$ 1,622,512.00		\$ 1,622,512.00
Oct-18	\$ 1,622,512.00		\$ 1,622,512.00
Nov-18	\$ 1,622,512.00		\$ 1,622,512.00
Dec-18	\$ 1,622,515.00	\$ 279,999.00	\$ 1,902,514.00
Subtotal	\$ 9,735,075.00	\$ 319,556.00	\$ 10,054,631.00
Jan-19	\$ 1,622,512.00	\$ 319,556.00	\$ 1,942,068.00
Feb-19	\$ 1,622,512.00		\$ 1,622,512.00
Mar-19	\$ 1,622,512.00		\$ 1,622,512.00
Apr-19	\$ 1,622,512.00		\$ 1,622,512.00
May-19	\$ 1,622,512.00		\$ 1,622,512.00
Jun-19	\$ 1,622,514.00		\$ 1,622,514.00
Subtotal	\$ 9,735,074.00	\$ 319,556.00	\$ 10,054,630.00
Total	\$ 19,470,149.00	\$ 639,112.00	\$ 20,109,261.00

16. Approve the Technology Services Agreement for the 2018-2019 school year with Peggnet Computers;

WHEREAS, there exists a need for the performance of this service for the Board of Education of East Hanover Township in the County of Morris and

WHEREAS, funds have been provided for such professional services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of East Hanover Township, in the County of Morris approves Peggnet Computers, 4 East Main Street, Mendham, NJ to provide technology services for the 2018-2019 school year in the amount of \$161,770.56 based on the agreement dated July 1, 2018.

This appointment is awarded without competitive bidding under the provisions of the 'Local Public Contract Law' of New Jersey.

A copy of this Resolution shall be published in The Daily Record or The Hanover Eagle as required by law within ten (10) days of passage. (Doc. F-5)

17. Approve the renewal of prescription insurance with Benecard Services Inc., a Public Employers Trust, effective July 1, 2018, to July 31, 2019, with an 8.00% increase.
18. Approve the renewal of dental insurance with Delta Dental of NJ effective July 1, 2018, to July 31, 2019, with a 0% increase.
19. Approve Bollinger Specialty Group of Morristown, NJ as agent for the Athletic Accident Insurance Program for all interscholastic sports, except for football, in the amount of \$2,855.00 for the 2018-2019 school year with a zero increase.
20. Approve Bollinger Specialty Group of Morristown, NJ as agent for the voluntary School Accident Insurance Program for the 2018-2019 school year at no cost to the district.
21. Approve the New Clock System Project at the Frank J. Smith Elementary School for the 2018-2019 school year with J & R Sound and Communication at the cost of \$11,180.00 based on the Ed Data Purchasing Co-op # 8529. (Doc. F-6)
22. Approve the Foundations Phonics Program with Wilson Language Training Corporation of Oxford, MA for Grades K-2 for the 2018-2019 school year at the cost of \$6,800.00 for professional development and \$31,369.64 for teacher and student program consumables. Other quotes were received with Wilson Foundations providing a more comprehensive program. (Doc. F-7)
23. Approve the Professional Support Agreement with Educational Services Commission of Morris County for the 2018-2019 school year. (Doc. F-8)
24. WHEREAS, on May 1, 2018, the East Hanover Township Board of Education (the "Board") held a public bid opening for the Collection and Disposal of Garbage/Refuse and Recyclable Materials service (the "Service") for the period of July 1, 2018-June 30, 2021; and

WHEREAS, the Service was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18-4; and

WHEREAS, the Board received the following bids from potential bidders at 10:00 a.m. at the public bid opening in accordance with N.J.S.A. 18A:18-1, et seq.;

<u>Contractor</u>	<u>Total Bid/Three Yr. Period</u>	
T. Farese & Sons Inc. /DBA Direct Waste Svc.		\$55,410.00
N. Tassielli Disposal, Inc.	\$74,000.00	

WHEREAS, T. Farese & Sons, Inc. /DBA Direct Waste Svc. submitted a bid, for the amount of \$55,410.00:

WHEREAS, the bid submitted by T. Farese & Sons, Inc. /DBA Direct Waste Svc. has been reviewed and determined to be in compliance with the New Jersey Contract Laws, N.J.S.A. 18A:18A-1, et seq.; and

NOW, THEREFORE;

BE IT RESOLVED, that the Board authorized the award of the contract to T. Farese & Sons, Inc. /DBA Direct Waste Svc. of Newark, NJ for the Collection and Disposal of Garbage/Refuse and Recyclable Materials service for the period of July 1, 2018-June 30, 2021 in the amount of \$55,410.00.

25. Approve BCBA services with The Uncommon Thread of Stirling, NJ for the 2018-2019 ESY program not to exceed 16 hours at \$110.00 per hour for a total of \$1,760.00.
26. Approve BCBA services with The Uncommon Thread of Stirling, NJ for the 2018-2019 school year not to exceed 532 hours at \$110.00 per hour for a total of \$58,520.00. (Doc. F-9)
27. Approve (2) ABA Professional Development In Service Training sessions with The Uncommon Thread of Stirling, NJ for the 2018-2019 school year at the cost of \$800.00 per session for a total of \$1,600.00.

28. Approve the Temperature Control Service and Maintenance Agreement with A.T.C. Services, Inc. of Middlesex, NJ for the 2018-2019 school year in the amount of \$5,800 with a \$100 increase from the prior year. This agreement is considered proprietary in nature due to the current equipment was installed by A.T. C. Services, Inc. (Doc. F-10)
29. Approve the Professional Services for the period of May 15-June 30, 2018 for Attorney;
WHEREAS, there exists a need for the performance of this service for the Board of Education of East Hanover Township in the County of Morris and
WHEREAS, funds have been provided for such professional services;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of East Hanover Township, in the County of Morris approves the following professional service providers;
 - a. Porzio Bromberg & Newman P.C. of Morristown, NJ to be appointed attorney at a rate of \$195.00 per hour. This appointment is awarded without competitive bidding under the provisions of the 'Local Public Contract Law' of New Jersey.
A copy of this Resolution shall be published in The Daily Record or The Hanover Eagle as required by law within ten (10) days of passage. (Doc. F-11)
30. Approve the renewal of the Backup Disaster Recovery with Business Continuity Agreement with Peggnet Computers of Mendham, NJ for the 2018-2019 school year in the amount of \$14,112.00, a zero increase from the prior year. Peggnet is the original installer of the Backup Disaster Recovery system. (Doc. F-12)
31. Approve the renewal agreement for the annual support/subscription/hosting services for online registrations for the East Hanover School District and the EHTASCC Program with Powerschool of San Francisco, CA for the 2018-2019 school year in the amount of \$13,947.50 to be split between the district and the EHTASCC.
32. Approve the purchase of classroom library books with Heinemann of Chicago, Ill. for the 2017-2018 school year for grades K-2 in the amount of \$6,635.00. Heinemann is the only source of these particular classroom sets.
33. Approve Speech and Language Therapy Services with Kathykidtalk Pediatric Speech of Succasunna, NJ for the ESY summer 2018 program not to exceed 55 hours at \$75.00 per hour for a total of \$4,125.00.

TRANSPORTATION

1. Approve the East Hanover ESY summer routes E-003 AM/PM to New Beginnings for Student TO-1597 from July 9, 2018, through August 17, 2018.
2. Approve the following transportation contracts with parents of special needs students for ESY 2018-2019:
 - A. East Hanover Student # TO-1947 from 7/5-8/1/2018, at \$52.50 per day of reported attendance.
 - B. East Hanover Student # TO-1720 from 7/10-8/18/2018, at \$52.50 per day of reported attendance.
3. Approve the Jointure Agreement between East Hanover Township Board of Education and Hanover Park Regional High School for the ESY special education transportation for the following:
 - A. The Hanover Park PK Summer route PK#1 & 4 for 16 students for AM/PM sessions from July 9, 2018 through August 3, 2018.
 - B. The Hanover Park Special Education routes SE 1-4 to Frank J. Smith School for 24 students for AM/MIDDAY/PM from July 9, 2018 through August 3, 2018.
 - C. The Hanover Park Special Education routes ME 1-4 to Frank J. Smith School for 10 students for AM/MIDDAY/PM from July 9, 2018 through August 3, 2018.
 - D. Student TO-1527 to Montgomery Academy for the extended school year from July 2, 2018 through July 30, 2018.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENTS

Ms. Cirelli of 52 Grant Ave inquired as to if a decision has been made regarding advanced math for 4 or 5th grade students. Mr. Sullivan stated it is not a program the district will be implementing. Ms. Cirelli stated she thought the district would be looking at other districts to see how the program is accomplished but has not received any communication regarding this process. Ms. Bartlett stated that all communication will come out after a few weeks. Right now, the district is focusing on the current school year. Ms. Cirelli stated she would like a decision regarding honors ELA for the incoming 6th grade students. Ms. Bartlett stated she will be informed when all the other parents are notified. Ms. Cirelli stated she would like to be informed before September. She also discussed the removal of letter grades at Central School. She was informed of this by Ms. Kearney at the Principal's meeting. She was told that the rationale is that there will be a better understanding of what students are grasping in addition to their strengths and weaknesses. Ms. Cirelli stated this information is already available on PowerSchool. Mr. Sullivan stated the new report card grading procedure is considered best practice by research. He also stated that differentiation will be handled by the teachers. Ms. Pfund-Olsen stated that the new method aligns with the standards. Ms. Bartlett stated the new procedure was approved by the Education Committee and she read the educational decision. Mr. Ucci stated that Ms. Cirelli may need to speak with Ms. Kearney regarding the new procedure. Mr. Sullivan stated the district is not trail blazing but is using the educational tools that are best practices. Mrs. Cirelli stated the teachers need to step up the differentiation for the students and more transparency and communication should be delivered to the parents. Mr. Sullivan stated that information will be forthcoming. Ms. Cirelli stated that academics is a very high concern.

Mrs. Mitchell moved and Mr. Hadley seconded the motion to go into executive session at 7:20 p.m. Roll call vote all yes.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session to discuss legal matters on May 14, 2018.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 7:40 p.m.

ADJOURNMENT

Mrs. Mitchell moved and Mrs. Pfund-Olsen seconded the motion to adjourn the meeting at 7:40 p.m.

Voice vote all yes.

Respectfully submitted,



Deborah Muscara

Business Administrator/Board Secretary

DM/cg