

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

December 14, 2020

AGENDA

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

ELECTION RESULTS-COUNTY OF MORRIS CERTIFIED ELECTION RESULTS

The results of the annual school board election held on November 3, 2020 were as follows:

THREE YEAR TERM	TOTAL VOTES
Stephanie A. Mitchell	4,915
Vincent Ucci	4,461
Write In	76

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

SUPERINTENDENT'S REPORT

District Updates

HIB Report

November students of the month at East Hanover Middle School:

6th grade- Aleena Rahman

7th grade- Jonathan Callanan

8th grade- Ricky Sannito

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

COMMITTEE REPORTS

Personnel

Education/Technology

Finance

Policy/Public Relations

Buildings and Grounds/Transportation

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary’s Office.

MINUTES

1. Approve the minutes of the November 16, 2020, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the November 16, 2020, Executive Session. (Doc. M-2)

PERSONNEL

1. Approve advancement on the salary guide for Donna Kerouac, Gr. 6-8 Gifted & Talented Teacher, East Hanover Middle School, to MA+15, effective January 1, 2021.
2. Approve the advancement on the salary guide for Jennifer Doherty, Grade 6/7 Resource Teacher, East Hanover Middle School, to MA+30, effective January 1, 2021.
3. Rescind personnel item 7, approved October 19, 2020 to approve the appointment of Dominique D’Addezio to the position of School Counselor Leave Replacement, Central Elementary School, at a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teachers Salary Guide), effective November 30, 2020, through December 31, 2021.
4. Ratify/Approve the appointment of Dominique D’Addezio to the position of School Counselor Leave Replacement, Central Elementary School, at a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teachers Salary Guide), effective November 30, 2020, through June 30, 2021.
5. Approve the following requests for a leave of absence:

Employee ID#	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Doc. #
4577	9/1/20				11/24/20	1/29/21	P-1

6. Ratify/Approve the extension of Caroline Marvin as Grade 2 Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$284.55 per diem (BA Step 1 of the 2020-2021 Teacher’s Salary Guide, effective November 23, 2020, through January 29, 2021.
7. Approve the appointment of Zoe Zevlikaris as Grade 1 Leave Replacement Teacher, Frank J. Smith Elementary School, at a rate of \$303.68 (MA Step 1 of the 2020-2021 Teacher’s Salary Guide), effective January 19, 2021, through May 31, 2021. (Doc. P-)
8. Approve the appointment of Alexandria Garruto to the position of Grade 6 Science/Social Studies Leave Replacement teacher, East Hanover Middle School, with a per diem rate of \$303.68 (MA Step 1 of the 2020-2021 Teacher’s Salary Guide), effective January 11, 2021, through June 30, 2021. (Doc. P-)
9. Ratify/Approve the appointment of the following individuals as district substitutes for the 2020-2021 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Allison Hofman Substitute Teacher
 Julia Panchery Substitute Teacher

10. Approve the attached job description for a Director of Human Resources/Personnel. (Doc. P-2)
11. Approve the following Counselors for an increase in compensation in the EHTASCC Child Care Programs, effective January 4, 2021, through June 30, 2021:

Employee	Hourly Salary
Anna Marina Accumanno	\$12.00
Brianna Crane	\$12.00
Ashlie DosSantos	\$12.50
Brianna Funicelli	\$13.00
Allison Hofmann	\$13.00
Cassandra Leibfried	\$12.50
Jason Leibfried	\$12.00
Jonathan Malrechauffe	\$12.00
Jenna McCarthy	\$13.00
Liliana Sanchez	\$13.00
Laura Silva	\$12.00
Jay Victor	\$13.00
Jordan Winter	\$13.00

12. Approve the following EHTASCC Substitutes for an increase in compensation in the EHTASCC Child Care Programs, effective January 4, 2021, through June 30, 2021:

Employee	Hourly Salary
Taylor Auletto	\$12.00
Caitlyn Bardi	\$12.00
Stephanie Biase	\$12.00
Nicole Carracciolo	\$12.00
Ariana Caruso	\$12.00
Nicole Circelli	\$12.00
Patrick Colligan	\$12.00
Sean Conley	\$12.00
Stephen Conley	\$12.00
Nina DaCosta	\$12.00
Bailey Dominguez	\$12.00
Stephanie Dominguez	\$12.00
Connor DuBeau	\$12.00
Isabella Durante	\$12.00
Annabel Ellis	\$12.00
Brina Felicioni	\$12.00
Meredith Franco	\$12.00
Valerie Gargiulo	\$12.00
Emma Garibian	\$12.00
Francesca Gibbons	\$12.00
Brittany Giordano	\$12.00

Michael Gordon	\$12.00
Anna Lazur	\$12.00
Melaney Leal	\$12.00
Abbie Lepow-Macario	\$12.00
Kristina Lombardo	\$12.00
Ashley Martorelli	\$12.00
Juliana Menniti	\$12.00
Conner Mildon	\$12.00
Joseph Moschella	\$12.00
Rachel Porcaro	\$12.00
Sebastiano Rivero	\$12.00
Lauren Rudolph	\$12.00
Julian Sclafani	\$12.00
Elizabeth Sisto	\$12.00
Carli Snyder	\$12.00
Isabella Tate	\$12.00
Dimitri Victor	\$12.00
Alyssa Viegas	\$12.00
Giancarlo Visentin	\$12.00
Veronica Zielonka	\$12.00

EDUCATION

- Affirm and approve the Superintendent’s HIB Report for November 16, 2020, through December 14, 2020.
- Approve Andrew Newmark, Literacy Specialist, as a volunteer mentor for Anna Dulligan, district ESL Teacher.
- Approve the following Hanover Park High School students to participate in the Tomorrow’s Teacher program with Central Elementary School Grade 4 students from February 1, 2021, through April 30, 2021:

Briana Nuciforo
Victoria Corino

- Approve the following Hanover Park High School students to participate in the Tomorrow’s Teacher program with Frank J. Smith Elementary School students from February 1, 2021, through April 30, 2021:

Kelly Saraiva
Lindsey Giordano
Abigail Bowman
Olivia Glodek
Sarah Leitao

- Approve the following student teaching/observation assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Cooperating Teacher(s)</u>	<u>Dates</u>
Alyssa Evanik Ramapo College	Fieldwork	Jennifer Doherty, Gr. 6/7 Resource Room Teacher	1/8-5/14/21

- Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of November 2020:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	11/30/2020	11/30/2020 Shelter in Place
Central Elementary School	11/13/20	11/10/20 Evacuation
East Hanover Middle School	11/30/2020	11/30/2020 Shelter in Place

FINANCE

- Approve the attached travel and related expenses. (Doc. F-1)
- Approve the bills list dated November 30, 2020 to December 14, 2020, for the 2020-2021 school year in the amount of \$768,123.83. (Doc.F-2)

General Fund	\$670,964.35
Special Revenue	\$ 97,008.09
EHTASCC Fund	\$ 151.39
- Approve the payroll disbursement for November 30, 2020, in the total amount of \$627,796.83.
- Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending October 31, 2020. (Doc. F-3)
- Approve the certification of the Business Administrator/Board Secretary that as of October 31, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).
- Certify that as of October 31, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- Approve the list of transfers dated October 31, 2020. (Doc. F-4)
- Approve the report of the Secretary A-148 and the Treasurer’s Report for the month ending November 30, 2020. (Doc. F-5)
- Approve the certification of the Business Administrator/Board Secretary that as of November 30, 2020, pursuant to N.J.A.C.6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C.6A:23-x.11(a).
- Certify that as of November 30, 2020, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
- Approve the list of transfers dated November 30, 2020. (Doc. F-6)
- Approve the payment of accumulated unused sick days for retiree, Nancy Sander, in the amount of \$13,500.00.
- Ratify/Approve the agreement with Silvergate Prep to provide home instruction services to district student #2022092 for 10 hours a week at a rate of \$35 per hour for the 20/21 school year.
- Ratify/Approve the 2020/2021 agreement with Bergen County Special Services for Teacher of the Deaf and Hard of Hearing for student #2022008 for 2 hours per month and additional 2 hours of progress reporting, total not to exceed \$3,630.
- Approve the submission of the Title IA FY21 Comparability Services Report, as required by the NJDOE.
- Approve the submission of the Title IA FY20 Performance Report, as required by NJDOE.
- Approve the submission of the CARES Emergency Relief Grant application for additional funds in the amount of \$4,870.

18. Approve Horizon Blue Cross/Blue Shield to provide NJEHP medical benefits, effective January 1, 2021 to June 30, 2021 as follows:

<u>COVERAGE LEVEL</u>	<u>MONTHLY PREMIUM</u>
Single	\$855.21
2 Adults	\$1,710.42
Parent/Child	\$1,590.68
Family	\$2,445.89

19. Approve Benecard to provide NJEHP RX coverage, effective January 1, 2021 to June 30, 2021 as follows:

<u>COVERAGE LEVEL</u>	<u>MONTHLY PREMIUM</u>
Single	\$205.86
2 Adults	\$414.22
Parent/Child	\$341.94
Family	\$559.76

TRANSPORTATION

1. Approve the School Bus Evacuation drills in accordance with N.J.A.C 6A:27-11.2 (Doc. T-1)

<u>DATE & TIME</u>	<u>SCHOOL & LOCATION</u>	<u>ROUTE NUMBERS</u>	<u>DRILL SUPERVISOR</u>
11/30/20, 7:35-8:00AM	East Hanover Middle School, Front Circle	M1-M8	S. Costello
11/30/20, 8:35-9:10AM	Central School, Front Circle	C1-C7, PK1	M. Falcone
11/30/20, 8:35-9:00AM	Frank J Smith School, Front Circle	F1-F7	K. Quinn

BUILDINGS & GROUNDS

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

