

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

January 22, 2018

East Hanover Middle School Auditorium

477 Ridgedale Avenue

AGENDA

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLs) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

SUPERINTENDENT'S REPORT

District Updates

HIB Report

Central Elementary School 100 Club: Harsha Bijou

Frank J. Smith Elementary School Scholar-Athlete of the Month: Brooklyn Tabao, Grade 2

East Hanover Middle School Students of the Month:

Grade 6 - Arianna Allonardo

Grade 7 - Jenyvib Tenorio

Grade 8 - Kamryn Cardone-Tamburello

East Hanover Middle School Student Council Representative: Isabella Florio

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

COMMITTEE REPORTS

Personnel

Education/Technology

Finance

Policy/Public Relations

Buildings and Grounds/Transportation

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

MINUTES

1. Approve the December 11, 2017, Regular Meeting. (Doc. M-1)
2. Approve the December 11, 2017, Executive Session. (Doc. M-2)
3. Approve the January 2, 2018, Reorganization Meeting and Regular Meeting. (Doc. M-3)
4. Approve the January 2, 2018, Executive Session. (Doc. M-4)

PERSONNEL

1. Accept a letter of resignation for retirement purposes from David Hardin, Grade 8 English Language Arts Teacher, effective January 1, 2018. (Doc. P-1)
2. Accept a letter of resignation from Jayme Yannuzzi, Grade 1 Teacher, effective March 13, 2018. (Doc. P-2)
3. Accept a letter of resignation from Marlene DeLargy, Preschool-Grade 5 Technology Leave Replacement Teacher, effective January 19, 2018. (Doc. P-3)
4. Ratify/Approve the appointment of Christopher Crowley to the position of Grade 8 English Language Arts Teacher, at an annual salary of \$54,895, prorated to \$32,937.00, BA Step 1 of the 2017-2018 Teacher's Salary Guide, effective January 2, 2018, through June 30, 2018.
5. Approve the appointment of Rachel Horowitz to the position of Preschool-Grade 5 Technology Leave Replacement Teacher, at a per diem rate of \$274.48, BA Step 1 of the 2017-2018 Teacher's Salary Guide, effective February 1, 2018, through February 28, 2018.
6. Approve the revised salary for Frank Noborine, Part Time Maintenance, to work 2 days per week at Step 7 of the 2017-2018 Maintenance Salary Guide, at the annual salary of \$24,174.26, effective February 1, 2018.
7. Approve the appointment of Joseph Urso, Jr. to the position of Part Time Maintenance Staff, to work 1 day per week at a prorated salary of \$3,585.90, Step 1 of the 2017-2018 Maintenance Salary Guide, effective February 1, 2018.
8. Approve the revised request for Alyssa Peterkin, Grade 6-8 Spanish Teacher, East Hanover Middle School, for an extended leave of absence from March 1, 2018, through March 30, 2018, with a return to work date on April 1, 2018. Benefits will not be paid.
9. Ratify/Approve Ralph Raab, Preschool-Grade 5 Music Teacher, to work (4) additional hours for the East Hanover Middle School holiday concert on December 20, 2017, at the hourly rate of \$32.
10. Approve the transfer of Ralph Raab, from Preschool-Grade 5 Music Teacher, to the position of Grade 6-8 Music-Chorus Teacher, East Hanover Middle School, effective March 1, 2018.
11. Ratify/Approve Liane Swan, Grade 6 ELA Teacher, as Student Council Advisor, effective January 1, 2018, through June 20, 2018, at a prorated annual stipend of \$1,448.00.
12. Ratify/Approve to extend the appointment of Michelle Kleinbaum to the position of Grade 6-8 Spanish Leave Replacement Teacher, at a per diem rate of \$293.60, MA Step 1 of the 2017-2018 Teacher's Salary Guide effective January 10, 2018, through March 29, 2018.
13. Approve the appointment of Michelle Kleinbaum to the position of Grade 6 Science & Social Studies Leave Replacement Teacher, at a per diem rate of \$293.60, MA Step 1, of the 2017-2018 teacher's salary guide effective April 9, 2018, through June 20, 2018.
14. Approve the appointment of Joseph Minniti to the position of Grade 8 Science Teacher, at an annual salary of \$54,895, prorated to \$25,800.67, BA Step 1 of the 2017-2018 Teacher's Salary Guide, effective February 12, 2018, through June 30, 2018.
15. Approve Joseph Minniti to shadow Katharine Lauritsen for February 5, 2018, through February 9, 2018, at a rate of \$95 per day.
16. Approve the increase of hours for Instructional Aide, Maria Volante, from 17.5 hours to 26.25 hours per week at East Hanover Middle School and Frank J. Smith Elementary School effective February 1, 2018, at the revised salary of \$16,365.90.

- 17. Approve Annie Sienrukos as Substitute in the EHTASCC School Year Programs at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at a rate of \$11.00 per hour, not to exceed 29 hours/week, including training, effective January 23, 2018, through June 30, 2018.
- 18. Approve Mackenzie Lazorchak as a Junior Assistant in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at a rate of \$9.00 per hour, not to exceed 29 hours/week, including training, effective January 23, 2018, through June 30, 2018.
- 19. Approve Janet Remache as a Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at a rate of \$11.00 per hour, not to exceed 29 hours/week, including training, effective January 23, 2018, through June 30, 2018.

EDUCATION

- 1. Affirm and approve the Superintendent’s HIB Report for December 11, 2017, through January 22, 2018. (Doc. E-1)
- 2. WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
 WHEREAS, The East Hanover Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and
 WHEREAS, The East Hanover Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
 WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and
 WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
 WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
 WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and
 WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it
 RESOLVED, That the East Hanover Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further
 RESOLVED, That the East Hanover Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.
- 3. Approve the attached list of EHTASCC fundraising events for the 2017-2018 school year and summer 2018. (Doc. E-2)
- 4. Approve the attached list of field trips for Camp Cougar 2018. (Doc. E-3)
- 5. Approve the attached list of field trips for East Hanover Teen Team 2018. (Doc. E-4)
- 6. Approve the attached list of EHTASCC Summer Camp 2018 tuition rates. (Doc. E-5)
- 7. Approve the following assignments for Tomorrow’s Teachers from Hanover Park Regional:

Student	Teacher
Eva Roberts	Leen Millheim
Catey Smith	Danielle Gilroy
Gianna Trapasso	Amanda Clarke

8. Ratify/Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Kennedy, Paige	Montclair State University	MEDI503-41 Critical Basics of Media and Technology Production	12/22/17-1/12/18	3
Schulte, Jessica	Ramapo College	EDTC613 Digital Image Acquisition	1/16-5/8/18	4

9. Ratify/Approve the following field trips for the 2017-2018 school year:

School	Destination/Event	Grade Level	Proposed Date
Middle	Target	6-8	12/8/17
Middle	Frank J. Smith Elementary School	6-8	12/20/17
Middle	Frank J. Smith Elementary School Peer Leadership Character Building Activity	6-8	1/18/18
Middle	Dance Life Academy, East Hanover	6-8	1/24/18
Middle	Frank J. Smith Elementary School	8	1/31/18 (2/1/18) snow date
Middle	Frank J. Smith Elementary School Peer Leadership Character Building Activity	6-8	2/15/18
Middle	Morris County Courthouse	6-8	3/9/18
Middle	Frank J. Smith Elementary School Peer Leadership Character Building Activity	6-8	3/15/18
Middle	Frank J. Smith Elementary School Peer Leadership Character Building Activity	6-8	4/19/18

POLICY

1. Approve the second reading to revise Policy 7440 School District Security, as attached. (Doc. PL-1)
2. Approve the second reading to revise Regulation 7440 School District Security, as attached. (Doc. PL-2)
3. Approve the second reading to revise Policy 7441 Electronic Surveillance in School Buildings and on School Grounds, as attached. (Doc. PL-3)
4. Approve the second reading to revise Regulation 7441 Electronic Surveillance in School Buildings and on School Grounds, as attached. (Doc. PL-4)
5. Approve the second reading to revise Policy 8630 Bus Driver/Bus Aide Responsibility, as attached. (Doc. PL-5)
6. Approve the second reading to revise Regulation 8630 Emergency School Bus Procedures, as attached. (Doc. PL-6)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated December 31, 2017, through January 22, 2018, for the 2017-18 school year in the amount of \$1,315,669.78: (Doc. F-2)

General Fund	\$ 642,509.23
Special Revenue Fund	\$ 65,993.60
Debt Service	\$ 585,631.25
Enterprise Fund-EHTASCC	\$ 21,535.70

3. Approve the payroll disbursement for December 15, 2017, in the total amount of \$682,243.02.
Approve the payroll disbursement for December 22, 2017, in the total amount of \$595,061.86.
Approve the payroll disbursement for January 12, 2018, in the total amount of \$620,016.19.
Approve the Milk Account check #2156 in the amount of \$1,000.05 to Cream-O-Land Dairies.

Approve the Milk Account check #2157 in the amount of \$555.35 to the East Hanover PTA for free lunches for the month of January, 2018.

Approve the Milk Account check #2158 in the amount of \$789.93 to Cream-O-Land Dairies.

4. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending November 30, 2017. (Doc. F-3)
5. Approve the certification of the Business Administrator/Board Secretary that as of November 30, 2017, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
6. Certify that as of November 30, 2017, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
7. Approve the list of transfers dated November 30, 2017. (Doc. F-4)
8. Approve the payment of accumulated unused sick days as of December 31, 2017, for retiree, David Hardin, in the amount of \$550.00 based on the EHEA agreement.
9. Approve the disposal of an East Hanover Middle School outdated typewriter, IBM Wheel Writer 70, Series # 14334010014485.
10. Ratify/Approve the transfer of funds from the General Fund to the Enterprise Fund for the Cafeteria Account, in the amount of \$2,000 to supplement the Free and Reduced Lunch Program, as part of the 2017-2018 budget.
11. Approve the following resolution:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 budget year if there are fewer than 40 Medicaid eligible classified students, and

Whereas, the East Hanover Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2018-2019 budget year, and

Whereas, the waiver request is based on the 2017-2018 SEMI Projection Analysis received from the NJ DOE and pending the 2018-2019 Revenue Projection report from the NJDOE, and

Now Therefore Be It Resolved that the East Hanover Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2018-2019 school year. (Doc. F-5)

12. Approve the cost of providing at Home Care Speech services with Creative Speech Solutions, LLC of Summit, NJ to consult with the at home ABA/BCBA therapist on the use of the Dynavox device for East Hanover student #TO-1423. Services will be 2 hours per month January 2018 – June 2018 not to exceed 12 hours at \$170.00 per hour for a total of \$2,040.
13. Approve the cost of providing at Home Care Speech make up services with Creative Speech Solutions, LLC of Summit, NJ for East Hanover student #TO-1423 from January-June 2018. Services will be \$170 per hour not to exceed 8 hours at \$170.00 per hour for a total of \$1,360.
14. Approve the purchase of an assistive technology device for student #TO-1423 from TobiiDynavox of Pittsburgh, PA in the amount of \$6,049.00. Based on the student's needs and the professional evaluation, this highly specialized equipment is recommended to be purchased through TobiiDynavox since no other vendors carry this device.
15. Approve to accept a donation of a 3-D Printer from MakerBot, with an estimated value of \$3,080.00. (Doc. F-6)

BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached. (Doc. B&G-1)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on January 22, 2018, to discuss Personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at __ p.m.

Moved:

Seconded:

Next Meeting: Monday, February 12, 2018, 6:30 p.m. – East Hanover Middle School Auditorium