

EAST HANOVER TOWNSHIP BOARD OF EDUCATION  
 Reorganization Meeting and Regular Monthly Meeting  
 January 2, 2018  
 Board of Education Conference Room  
 20 School Avenue  
 AGENDA  
 6:30 p.m. Reorganization Meeting  
 Regular Public Meeting to Follow Reorganization

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

**CALL TO ORDER OPEN PUBLIC MEETING STATEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

**PLEDGE OF ALLEGIANCE**

**REPORT OF PROCEEDINGS** – Annual School Election, November 7, 2017.

Mrs. Muscara will report on the results of the election:

<b>For Board of Education For Three-Year Term</b>	<b>At Polls</b>	<b>Absentee</b>	<b>Total</b>
Vincent Ucci, Jr.	1433	124	1557
Stephanie Mitchell	1509	123	1632

**OATH OF OFFICE** – Mrs. Muscara will administer the Oath of Office to the newly elected Board Members, Vincent Ucci, Jr. and Stephanie Mitchell.

**ROLL CALL**

**ELECTION OF OFFICERS**

1. Election of President of the East Hanover Township Board of Education.  
 \_\_\_\_\_ nominated \_\_\_\_\_ for the Office of President of the East Hanover Township Board of Education.
2. Election of Vice-President of the East Hanover Township Board of Education.  
 \_\_\_\_\_ nominated \_\_\_\_\_ for the Office of Vice-President of the East Hanover Township Board of Education.

**APPOINTMENTS**

1. Approve the appointment of \_\_\_\_\_ to serve as delegate to the New Jersey School Boards Association.
2. Approve the appointment of \_\_\_\_\_ to serve as delegate to the Morris County School Boards Association.
3. Approve the appointment of \_\_\_\_\_ to serve as representative to the Morris County Educational Services Commission.

**COMMITTEE APPOINTMENTS** – Current appointments will remain the same until reviewed by Board Members.

- Finance
- Buildings & Grounds/Transportation
- Personnel
- Education/Technology
- Policy/Public Relations

**ADOPTION OF BOARD POLICY AND PROCEDURES**

1. Re-adopt all existing Bylaws, Board Policies (newly revised and existing), Regulations and Procedures, as the official Bylaws, Board Policies, Procedures, and Regulations through the January 2019 Reorganization meeting.

**DESIGNATION OF DATE AND LOCATION OF REGULAR PUBLIC MEETINGS**

Approve the Regular Public Meetings of the Board of Education of East Hanover Township, in the County of Morris, New Jersey, be held at the East Hanover Middle School auditorium, 477 Ridgedale Avenue, East Hanover, New Jersey, at 6:30 p.m., prevailing time (unless otherwise noted) according to the following schedule:

Public Meetings

- January 22, 2018\*\*
- February 12, 2018
- March 12, 2018
- April 25, 2018\*\*\*
- May 14, 2018
- June 11, 2018
- July 16, 2018\* - BOE Conference Room
- August 27, 2018\*\* - BOE Conference Room
- September 17, 2018\*
- October 15, 2018\*
- November 12, 2018
- December 10, 2018

January 2, 2019 – Annual Reorganization Meeting\*\*\*

\*3<sup>rd</sup> Monday of month

\*\*4<sup>th</sup> Monday of month

\*\*\*Wednesday

**ADOPTION OF CODE OF ETHICS**

1. Re-adopt the Code of Ethics

(Doc. RO-1)

**CONSENT RESOLUTIONS**

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary’s Office.

**ADJOURNMENT**

EAST HANOVER TOWNSHIP BOARD OF EDUCATION  
Regular Public Meeting, January 2, 2018  
AGENDA

**PUBLIC COMMENTS**

**PRESENTATIONS**

**SUPERINTENDENT’S REPORT**

**COMMITTEE REPORTS**

- Personnel
- Education/Technology
- Finance
- Policy/Public Relations
- Buildings and Grounds/Transportation

**CONSENT RESOLUTIONS**

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**PERSONNEL**

1. Accept a letter of resignation from Katharine Lauritsen, Grade 8 Science teacher, effective February 13, 2018. (Doc. P-1)
2. RESOLVED, that the East Hanover Township Board of Education, based upon the recommendation of the Superintendent of Schools, suspends with pay Employee #4087 from December 21, 2017, until further notice, for the reasons provided by the Superintendent of Schools and on record with the Board members and in the office of the Superintendent.
3. Approve Liane Swan, Grade 6 ELA teacher, as a Homework Club substitute teacher at a rate of \$32/hour.
4. Ratify/Approve Bianca Libre, Grade 6-8 PE & Health Leave Replacement teacher (start date January 2) to shadow Colleen Malzhan December 18, 19 and 21, at a rate of \$95/day.
5. Ratify/Approve Ralph Raab, Music Teacher, to work (6) additional hours for the East Hanover Middle School holiday concert on December 20, 2017, at the hourly rate of \$32.
6. Approve Pat Algieri, Grade 6 Math Teacher, as district coaching assistant, as needed, for the 2017-2018 school year at an hourly rate of \$32/hour.
7. Approve Kim Neary, Grade 6-8 Physical Education & Health Teacher, as district coaching assistant, as needed, for the 2017-2018 school year at an hourly rate of \$32/hour.
8. Approve the following individuals as a Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School, subject to enrollment, at the following salaries per hour, not to exceed 29 hours/week, including training, effective January 3, 2018, through June 30, 2018, pending approval by the New Jersey Department of Education following a criminal history review:

<b>Employee</b>	<b>Hourly Salary</b>
Riley Dixon	\$11.00
Ashley Schimminger	\$11.00

**EDUCATION**

1. Approve the following EHTASCC fundraising events for the 2017-2018 school year to help our Summer Camp 2018 fundraising in support of Muscular Dystrophy research:

- Central School Dodgeball Tournament
- EHTASCC Movie Night

2. Approve the following student teacher/observation assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Cooperating Teacher(s)</u>	<u>Dates</u>
Nicole Caracciolo	Fieldwork Experience	Various	1/2/18-6/20/18

3. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of December 2018:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	12/18 & 19/2017	12/20/2017 (Evacuation)
Central Elementary School	12/4 & 18/2017	12/8/17 (Bomb Threat)
East Hanover Middle School	12/5 & 22/2017	12/21/2017 (Lockdown)

5. Ratify/Approve the following field trips for the 2017-2018 school year:

<u>School</u>	<u>Destination</u>	<u>Grade Level</u>	<u>Proposed Date</u>
Central	East Hanover Library	4	1/8/17

4. Approve the following course approval applications for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Crs.</u>
McDermott, Jennifer	College of St. Elizabeth	EDAS681 Supervision of Instruction	1/16-5/22/18	3

**POLICY**

1. Approve the first reading to revise Policy 7440 School District Security, as attached. (Doc. PL-1)
2. Approve the first reading to revise Regulation 7440 School District Security, as attached. (Doc. PL-2)
3. Approve the first reading to revise Policy 7441 Electronic Surveillance in School Buildings and on School Grounds, as attached. (Doc. PL-3)
4. Approve the first reading to revise Regulation 7441 Electronic Surveillance in School Buildings and on School Grounds, as attached. (Doc. PL-4)
5. Approve the first reading to revise Policy 8630 Bus Driver/Bus Aide Responsibility, as attached. (Doc. PL-5)
6. Approve the first reading to revise Regulation 8630 Emergency School Bus Procedures, as attached. (Doc. PL-6)

**FINANCE**

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the 2018-2019 Budget Calendar for the East Hanover township School District to be revised as needed, as per attached. (Doc. F-2)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENTS**

